

**Oneida County Board of Supervisors
Regular Meeting January 20th 2009**

Chair Smith called the meeting to order at 9:30 a.m. in the County Board Meeting Room at the Oneida County Courthouse. There was a brief moment of silence, followed by the Pledge of Allegiance.

Members present: Supervisors Gary Baier, Ted Cushing, Paul Dean, Franklin H. Greb, Larry Greschner, John Hoffman, Jack Martinson, Matt Matteson, David O'Melia, Sonny Paszak, Patricia L. Peters, Wilbur Petroskey, Tom Rudolph, Andrew Smith, Denny Thompson, Romelle Vandervest, Charles Wickman, Peter Wolk and John R. Young.

Supervisors absent: Excused, Scott Holewinski and Jim Sharon.

Student Representatives: Ben Bruso, Alternate

Others present: Robert Bruso, County Clerk, Mary Bartelt, Deputy County Clerk, Brian Desmond, Corporation Counsel and John Potters, County Coordinator.

Chairman Smith reminded Supervisors to use their microphones when addressing the floor and those addressing the Board to sign the attendance form at podium. Chairman Smith also reminded Supervisors to please turn in their 2008 personal expense vouchers this month. Also announced was the fact that the Wisconsin Counties Assoc. Annual Convention is scheduled for September 13-15, 2009, which is a conflict with the Board's regularly scheduled meeting for the 15th.

Motion/second O'Melia/Petroskey to change the County Board meeting from Tuesday September 15th, 2009 to Tuesday, September 22, 2009. All "ayes" on voice vote.

Motion/second Hoffman/Cushing to accept the minutes of the December 9th, 2008 regular meeting.

Supervisor Greb pointed out on page 4 that his name should be changed from Grank to Frank.

All "ayes" on voice vote to accept the minutes of the December 9th, 2008 regular meeting.

Reports -

- Tourism Council – Diane Hapka
Ms. Hapka is the Executive Director for the Minocqua, Woodruff and Arbor Vitae Chamber of Commerce and President of the Oneida County Tourism Council. Hapka explained a little bit about what the Tourism Council has been doing. In 2007 the Oneida County Tourism launched the new brand (O.C. Defined), developed and produced the 32-page trail guide and designed and launched the Tourism website. Since then, the Oneida County Tourism has been able to concentrate on budget and resources for marketing the new brand (O.C. Defined).

During 2008 the Tourism Council have been able to execute an integrated marketing and public relations campaign that utilized a mix of television, print, direct mail, email and online initiatives. Also, in 2008, the Council produced television spots and began television advertising for Oneida County in the Milwaukee and Madison markets. The Council also utilized the Weather Channel to alert skiers and snowmobilers to new snowfall in the area. Print ads were placed in "Silent Sports" magazine to reach outdoor enthusiasts interested in trail and paddling activities in Oneida County. Other print ads were placed in "Northern Wisconsin's Fishing Lakes", "Roads and Snowmobile Trails Map", "Wisconsin Outdoor News", "Midwest Outdoors" and a special "Post-It" note was created and placed in the November 2 issue of the "Milwaukee Journal Sentinel" and the October 5th "Appleton Post Crescent". This "Post-It" note could easily be taken off of the newspapers and placed on your refrigerator for an easy reminder of our destination. E-mail and online marketing was done along with direct mailing among other things.

Oneida County joined with Price and Vilas Counties in the spring of 2007 to campaign the promotion of art shows, classes and hands-on demonstrations taught by artists who live and work in the Northwood's. The Oneida County Tourism Council submitted a proposal to the Wisconsin Department of Tourism for the second year of Artist Interactive and was awarded funding again for 2009.

- Courthouse Centennial Events – Guy Hanson
Mr. Hanson presented to the Board a slide of historical pictures of the Oneida County Courthouse and events which took place on September 20th, 2008 and November 8th, 2008 in celebration of Oneida County's 100th Centennial celebration. Mr. Hanson stated the 100 year Centennial of the Courthouse is almost over and a time capsule will be buried in honor of Oneida County's 100th Centennial in the springtime.

Unfinished Business - NONE

Considerations of resolutions & ordinances

Postponed Resolution #119-2008— offered by Supervisors of the Labor Relations and Employee Services Committee – regarding eliminating the position of Solid Waste Technician effective January 1, 2009. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, resolution #11-2007 did create a full time Solid Waste Technician with the position being wholly contingent on the Solid Waste Department remaining economically self-sufficient and should the Solid Waste Department no longer be able to cover the cost of the position with Department revenues, the position would be eliminated, and

WHEREAS, the Solid Waste Director did recommend to the Solid Waste Committee that the position be eliminated due to no longer being able to cover the cost of the position, and

WHEREAS, the Solid Waste Committee did approve the elimination of the Solid Waste Technician position and recommend the elimination of said position to the LRES Committee, and

WHEREAS, the Labor Relations and Employee Services Committee did review the Solid Waste Committee's recommendation and is in agreement with the Solid Waste Committee's desire to eliminate the Solid Waste Technician in the Solid Waste Department.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective January 1, 2009, the position of Solid Waste Technician is hereby eliminated in the Solid Waste Department with the financial impact reflected in the Fiscal Impact Statement which is attached hereto.

**ONEIDA COUNTY
FISCAL IMPACT
Solid Waste Technician**

2008 Wage Rates, 2009 Health Insurance Rates

**Solid Waste Tech
Grade 8, Year 2
Courthouse Union**

	Annual
Wages	31,988
Social Security	2,447
Retirement-er	1,759
Retirement-ee	1,887
Health Ins-Maximum	19,057
Life Ins-Estimated	8
Workers Comp	828
Income Continuation Ins	80
	58,055

Approved by the Labor Relations and Employee Services Committee this 18th day of November 2008. Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing, Scott Holewinski and Charles Wickman.

**Roll call: 19 ayes 0 nay 2 absent (Holewinski, Sharon)
Student Representatives: 1 aye.**

Resolution #01-2009/General Code/OA - offered by Supervisors of the Finance and Insurance Committee regarding amending the County Investment Authority – Sections 2.36(3), 3.03(1) and 3.12(4) of the General Code of Oneida County.

Ordinance Amendment offered by Supervisors of the Finance & Insurance Committee

Whereas, The Oneida County Board of Supervisors enacted Ordinance Amendment #117/2008 on December 9, 2008, and

Whereas, ordinance amendment #117/2008 transferred the County Investment Authority from the County Treasurer to the County Auditor/Finance Director, and

Whereas, the Finance and Insurance Committee is recommending the amendments to the code, as listed below, that are necessary to complete this transfer of authority.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Sections 2.36(3), 3.03(1) and 3.12(4) of the General Code of Oneida County, Wisconsin, are amended as follows [additions noted by underline, deletions noted by strikethrough]:

2.36 FINANCE AND INSURANCE COMMITTEE.

The Finance and Insurance Committee shall:

Sections (1) & (2) remain unchanged.

(3) Supervise the County depository and the investment of available funds pursuant to an investment policy approved by the County Board. By resolution to the County Board, the Finance Committee shall recommend an investment policy to be followed by the Committee and the County ~~Treasurer~~ Auditor/Finance Director as its investment officer. Any changes to the investment policy shall be approved by the County Board. (Am. #2-98)

Sections (4) through (10) remain unchanged.

3.03 LOCAL GOVERNMENT POOLED INVESTMENT FUND.

(1)The County Board approves and designates the Local Government Pooled Investment Fund of the State as one of the public depositories of the County. The County Treasurer, ~~who is responsible for investment of County funds~~, is designated as the County official authorized to transfer funds to the State Treasurer for deposit to the Fund; and the Deputy County Treasurer may so act if the County Treasurer is unable to act. The designation of authority contained in this paragraph shall be subject to notice by the County Finance Committee.

(2) remains unchanged

3.12 FINANCIAL POLICIES AND PROCEDURES.

Sections (1),(2) and (3) remain unchanged.

(4)The ~~Treasurer~~ Auditor/Finance Director shall prepare and maintain a written daily receipt-disbursement form, including updated daily balances for checking accounts, ~~savings accounts and certificates of deposit.~~

Sections (5) through (11) remain unchanged.

Approved by the Finance & Insurance Committee on January 12th 2009.

Offered and passage moved by Supervisors Frank H. Greb, John Hoffmann, Ted Cushing and John R. Young.

Roll call: 18 ayes 1 nay (Matteson) 2 absent (Holewinski, Sharon)

Student Representatives: 1 aye.

Resolution #02-2009 - offered by Supervisors of the Finance and Insurance Committee regarding 2008 Line Item Transfers.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Finance and Insurance Committee has reviewed and does recommend the 2008 transfers listed below,

NOW, THEREFORE, BE IT RESOLVED the Oneida County Board of Supervisors authorizes and directs the budget transfers as listed below:

Transfer from:	Comm: Law Enforcement State Aid-Snowmobile Patrol
Transfer to:	Snowmobile Patrol Expenses
Amount:	\$5,793
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement State Aid-ATV Patrol
Transfer to:	ATV Patrol Expenses
Amount:	\$2,836
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Social Services State Aid-Burials
Transfer to:	Burial Expenses
Amount:	\$10,000
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Social Services State Aid-Community Options Program
Transfer to:	Community Options Program Expenses
Amount:	\$27,587
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Finance and Insurance Applied Continuing Appn-Info Technology
Transfer to:	Information Technology Services
Amount:	\$25,330
Re:	To apply carryforward revenues to 2008 budget

Transfer from:	Comm: Highway Sale of Salvage
Transfer to:	Highway Department Consumable Tools
Amount:	\$10,650
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Board of Health Public Charges-Prenatal Care
Transfer to:	Prenatal Care Expenses
Amount:	\$355
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Board of Health State Aid-Public Health Preparedness
Transfer to:	Public Health Preparedness Expenses
Amount:	\$7,144
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Board of Health Donations
Transfer to:	Prevention Expenses
Amount:	\$3,750
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Finance and Insurance Applied Cont Appn Economic Development
Transfer to:	Economic Development Expenses
Amount:	\$12,425
Re:	To apply carryforward revenues to 2008 budget

Transfer from:	Comm: Tourism Council State Aid-Tourism, Public Charges-Advertising
Transfer to:	Advertising Expenses

Amount:	\$32,076
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement State Aid-Training
Transfer to:	Training Expenses
Amount:	\$5,250
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement Applied Cont Appn-Dive Team
Transfer to:	Dive Team Expenses
Amount:	\$11,386
Re:	To apply carryforward revenues to 2008 budget

Transfer from:	Comm: Law Enforcement Donations
Transfer to:	Dive Team Expenses
Amount:	\$3,328
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement State Aid-Safety
Transfer to:	Law Enforcement Expenses
Amount:	\$45,000
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement State Aid-Saturation
Transfer to:	Law Enforcement Expenses
Amount:	\$11,146
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Law Enforcement Applied Cont Appn Jail Assessment
Transfer to:	Law Enforcement Expenses
Amount:	\$5,465
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Emergency Management State Aid-HAZMAT
Transfer to:	HAZMAT Expenses
Amount:	\$940
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Emergency Management Sale of Supplies
Transfer to:	Emergency Management Expenses
Amount:	\$630
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Social Services State Aid-MA Transportation
Transfer to:	MA Transportation
Amount:	\$20,000
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Social Services State Aid-Children and Families
Transfer to:	Children and Family Expenses
Amount:	\$9,106
Re:	To apply additional revenues to related expenses

Transfer from:	Comm: Social Services State Aid-Social Services Base Allocation
Transfer to:	Social Services Expenses

Amount:	\$7,177
Re:	To apply additional revenues to related expenses

Approved by the Finance Committee this 12th day of January 2009.
Offered and passage moved by Supervisors Ted Cushing, John Hoffman, Frank H. Greb and John R. Young.

Motion/second O'Melia/Vanderveest to amend Resolution #02-2009 and change the year 2008 to 2009 on page 4. All "ayes" on voice vote.

Roll call on amended resolution: 19 ayes 0 nay 2 absent (Holewinski, Sharon)
Student Representatives: 1 aye.

Resolution #03-2009/General Code/OA – offered by Supervisors of the Solid Waste Committee regarding amending Sections 22.02, 22.04 and 22.16.

Ordinance Amendment offered by Supervisors of the Solid Waste and Zoning Committees

WHEREAS, the Solid Waste Department had oversight of the County's Non-Metallic Mining Reclamation Program since 2001; and

WHEREAS, the Solid Waste and Planning and Zoning Committees have reviewed the County's Non-Metallic Mining Reclamation Program and determined that the Planning and Zoning Department should be responsible for the oversight of the program; and

WHEREAS, having the Planning and Zoning Department in charge of the County's Non-Metallic Mining Reclamation Program would reduce the number of required public hearings and make it easier for land owners, contractors, neighbors and concerned citizens to have input to proposed non-metallic mines.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 22 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

22.02 INTRODUCTION.

(6) ADMINISTRATION. The provisions of this chapter shall be administered by the Oneida County ~~Solid Waste~~ Planning and Zoning Department.

22.04 PERMITTING

(2) NEW MINES. The operator of any nonmetallic mine site that engages in or plans to engage in nonmetallic mining that will begin operations after August 1, 2001, or which has not applied for an automatic reclamation permit pursuant to subsection (2) shall submit an application that meets the requirements of §NR 135.18(2), Wis. Adm. Code, and the submittals required under subsection (1) to the Oneida County ~~Solid Waste~~ Planning and Zoning Department prior to beginning operations. This application shall be accompanied by a plan review fee as specified in § 22.17.

22.16 ANNUAL OPERATOR REPORTING.

(1) CONTENTS AND DEADLINE. Annual reports shall be submitted by the operators of nonmetallic mining sites that satisfy the requirements of §135.36, Wis. Adm. Code. These reports shall be for reclamation during a calendar year, and submitted in writing within 60 days of the end of each calendar year to the Oneida County ~~Solid Waste~~ Planning and Zoning Department. Annual reports shall be submitted until reclamation at each nonmetallic mining site is certified as complete under §22.20(3).

Approved by the Solid Waste Committee this 10th day of December 2008.
Approved by the Planning and Zoning Committee this 3rd day of December 2008.
Offered and passage moved by Scott Holewinski, Charles Wickman, Frank H. Greb, Larry Greschner, Ted Cushing, Matt Matteson, Charles Wickman and Denny Thompson.

Motion/second Hoffman/Greschner to amend Resolution #03-2009 and change 2008 to 2009 on page 2. All "ayes" on voice vote.

Roll call on amended resolution: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Student Representatives: 1 aye.

Resolution #04-2009 – offered by Supervisors of the Highway Committee regarding the purchasing of a new patrol truck.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Oneida County Highway Committee and Department seek to purchase one (1) Quad Axle Dump Truck for snowplowing use in the winter months and construction use in the summertime; and

WHEREAS, the Highway Department has an account designated for the purchase of “Machinery” with \$325,000 available for 2009; and

WHEREAS, the Highway Committee has followed the proper bidding procedure in order to generate the lowest price for the Quad Axle Dump Truck; and

WHEREAS, Oneida County Code sec. 3.09(2) requires County Board approval of purchases over \$100,000; and

WHEREAS, based upon the bidding procedure the total price for the new Quad Axle Dump truck (complete with front plow, wing and underbody for snowplowing) is Two Hundred Twenty Thousand Nine Hundred and Forty –Seven dollars (\$220,947.00); and

WHEREAS, the Highway Committee and Department have assessed their needs and determined that the purchase of this Quad Axle Dump Truck will serve to replace one Patrol Truck and One Dump Truck; and

WHEREAS, the Highway Committee and Department seek to use a portion of the available funds in the “Machinery” account to purchase the aforementioned Quad Axle Dump Truck.

NOW, THEREFORE, BE IT RESOLVED, the Highway Committee and Department are authorized to purchase the Quad Axle Dump Truck for the price of Two Hundred Twenty Thousand Nine Hundred and Forty – Seven dollars (\$220,947.00); and

BE IT FURTHER RESOLVED that the Highway Committee and Department are authorized use the available funds in the “Machinery” account for the aforementioned purchase.

Approved by the Highway Committee this 8th day of January 2009.

Offered and passage moved by Supervisors John Hoffman, Scott Holewinski, Sonny Paszak, Peter Wolk and Jim Sharon.

Roll call: 18 ayes 1 nay (Smith) 2 absent (Holewinski, Sharon)

Student Representatives: 1 aye.

Student Representative, Ben Brusio, Alternate excused from the meeting at 10:40 a.m.

Resolution #05-2009 – offered by Supervisors of the Forestry, Land & Outdoor Recreation Committee regarding the purchase of the SE1/4 NE1/4, Section 26, T36N, R4E, Town of Lynne.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the acquisition, or “blocking in”, of non-county owned lands which lie within the boundaries of the County Forest has been and continues to be a very important long range management goal of the County Forest, and is stated as such in the Oneida County Forest Fifteen Year Comprehensive Land Use Plan 2006-2020; and

WHEREAS, these acquisitions not only improve the resource base and outdoor recreational opportunities for Oneida County, but also help limit boundary disputes, land use conflicts, and access problems on the County Forest; and

WHEREAS, due in part to the large scale sell-offs of industrial forest lands in Oneida county, wild lands open to the public are diminishing; and

WHEREAS, an opportunity is presenting itself whereby the aforementioned benefits can be realized by the purchase of a “forty acre” parcel that is located in the Oneida County Forest; and

WHEREAS, the current landowner, Associated Bank, has the parcel for sale and has offered it to Oneida County; and

WHEREAS, a professional appraisal of the property has been completed with a value of \$41,000.00 established; and

WHEREAS, Oneida County Forestry has a land acquisition account in which ten cents of every dollar received from timber cut on the County Forest is deposited; and

WHEREAS, since sufficient money is available in the aforementioned account, no money will come from the County's General Fund nor applied to the tax levy; so

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby authorize the purchase of the SE1/4 NE1/4, Section 26, T36N, R4E, Town of Lynne, for \$35,000.00; and

BE IT FURTHER RESOLVED, that the funds for this purchase be appropriated from the following account: \$35,000.00 Land Purchase Account # 51570.493038

BE IT FURTHER RESOLVED, that application be made to the Department of Natural Resources for entry of this property into the County Forest Program.

Approved by the Forestry Land and Outdoor Recreation Committee this 3rd day of December 2008.

Offered and passage moved by Wilbur Petroskey, Dennis Thompson, Thomas D. Rudolph, Patricia L. Peters and Gary Baier.

Motion/second Petroskey/Cushing to change Line #77 from "2008" to "2009". All "ayes" on voice vote.

Roll call on amended resolution: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #06-2009/Rez.Pet. #18-2008 – offered by Supervisors of the Planning and Zoning Committee regarding amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map – Town of Minocqua.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning & Zoning Committee, having considered Petition #18-2008, (copy attached) which was filed October 24, 2008, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon December 3, 2008 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To zone land inadvertently omitted as part of Rezone Petition #345 described as Henry Payne's First Addition which includes MI 3421, MI 3421-1, MI 3421-2 and MI 3421-3, further described as part of Gov't Lot 5, Section 14, T39N, R6E, Town of Minocqua. The Rezone Petition will zone the lands described above to District #06 Business.

And being duly advised of the wishes of the people in the area affected as follows:

The Rezone Petition was authored by the Zoning Director. The Town of Minocqua approved the request in writing (copy attached). Adjoining and all affected landowners were provided with a written notice of the change and no one objected to this request. The Planning & Zoning Committee has reviewed the general standards as specified in Section 9.86F of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Zoning Committee recommends passage.

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition #18-2008:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition # 18-2008 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, the omitted lands will be zoned District #06 Business, on property described as follows:

Henry Payne's First Addition which includes MI 3421, MI 3421-1, MI 3421-2 and MI 3421-3, further described as part of Gov't Lot 5, Section 14, T39N, R6E, Town of Minocqua.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition #18-2008 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Minocqua Town Clerk.

Approved by the Planning and Zoning Committee this 17th day of December 2008.

Offered and passage moved by Supervisors Scott Holewinski, Charles Wickman, Frank H. Greb, Larry Greschner and Ted Cushing.

Motion/second Cushing/Martinson to waive the reading of Resolution #06-2009/Rezone Petition #18-2008. All “ayes” on voice vote.

Motion/second Greschner/Vandervest to amend Resolution #06-2009 on Line #82 and change “2008” to “2009”. All “ayes” on voice vote.

Roll call on amended resolution: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #07-2009/OA #20-2008 – offered by Supervisors of the Planning and Zoning Committee regarding Section 9.78 B 2 c - Regulating Electronic Message Signs.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning & Zoning Committee, having considered Ordinance Amendment #20-2008, (copy attached) which was filed November 13, 2008, to amend the Oneida County Zoning and Shoreland Protection Ordinance, and having given notice thereof as provided by law and having held a public hearing thereon December 3, 2008 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

WHEREAS, the Committee and Public thought a message of two (2) minutes was an excessive amount of time to display a message; and

WHEREAS, the Committee wanted more consistent language with Wisconsin Statute 84.30(4)(b) and Wisconsin Administrative Code Trans. 201; and

WHEREAS, the Public suggested that electronic message signs be allowed to display public service announcements; and

WHEREAS, all Towns were provided with written notice of said changes and no Town objected; and

WHEREAS, the Planning & Zoning Committee has carefully studied the proposed changes after listening to comments made at the public hearing and recommends approval; and

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVIORS DOES ORDAIN AS

FOLLOWS:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: This ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Additions noted by underline; deletions noted by strikethrough.

Chapter 9 of the Oneida County Zoning & Shoreland Protection Ordinance is amended as follows:

Section 9.78, Sign Regulations

Section A-B 2 b to be unchanged

- c. Electronic message signs to display commercial messages that pertain to products or services of a business located and / or used on the same premises. Message signs shall be a maximum of 32 sq. ft. in size, consist of numbers or letters only; consist of white or amber lights only, and have a minimum message change of no less than 2 minutes. Message signs shall be allowed as part of the total signage on the premises allowed under Section 9.78(B) of this ordinance. Electronic message signs shall only be located in those zoning districts designated as #06 Business and #07 Business (Amend #26-2004).

Electronic message signs shall comply with all of the following:

1. Be a maximum size of 32 square feet.
2. Consist of numbers or letters only.
3. Consist of white or amber lights only.
4. Each change of message shall:
 - a. Be accomplished in one second or less.
 - b. Remain in a fixed position for at least 6 seconds.
 - c. The use of traveling or segmented messages is prohibited.

Electronic message signs shall be allowed as part of the total signage on the premises allowed under Section 9.78(B) of this ordinance. Electronic message signs shall only be located in those zoning districts designated as #06 Business and #07 Business (Amend #26-2004).

9.78 (C) and (D) to remain unchanged.

E. Signs Specifically Exempted from This Ordinance

1. Official governmental signs and notices.
2. Temporary promotional signs such as banners or electronic message signs displayed for no more than 10 days for specific events sponsored by local governments or not-for-profit entities such as churches, chambers of commerce or service organizations provided written permission is issued in advance by the local town board and which addresses prompt removal following the event. When the nature of the event occurs in an unforeseen or unanticipated manner, which precludes a municipal entity from approving the message display, the Oneida County Zoning Director shall be notified.

The Remainder of Section 9.78 to remain unchanged.

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #20-2008 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to all Town Clerks.

Approved by the Planning and Zoning Committee this 7th day of January 2009.

Offered and passage moved by Supervisors Scott Holewinski, Charles Wickman, Frank H. Greb, Larry Greschner and Ted Cushing.

Motion/second Baier/Cushing to waive the reading of Resolution #07-2009/OA #20-2008. All “ayes” on voice vote.

Roll call: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #08-2009/OA #21-2008 – offered by Supervisors of the Planning and Zoning Committee regarding amending Section 9.96, Shoreland Mitigation Plan and 9.99, Shoreland Uses and Structures.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning & Zoning Committee, having considered Ordinance Amendment #21-2008, (copy attached) which was filed November 13, 2008, to amend the Oneida County Zoning and Shoreland Protection Ordinance, and having given notice thereof as provided by law and having held a public hearing thereon December 3, 2008 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

WHEREAS, the Planning and Zoning Committee believes the proposed language is a compromise between the mitigation requirements of removing all accessory structures located less than 35 feet from the ordinary high water mark and allowing some existing open decks or patios in the viewing area to remain; and

WHEREAS, Oneida County Corporation Counsel, in a memo dated November 3, 2008, states the County has the legal authority to adopt (copy attached); and

WHEREAS, the Wisconsin Department of Natural Resources has concerns regarding the proposed language (copy attached); and

WHEREAS, all Towns were provided with written notice of said changes and no Town objected; and

WHEREAS, the Planning & Zoning Committee has carefully studied the proposed changes after listening to comments made at the public hearing and recommends approval; and

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: This ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Additions noted by underline; deletions noted by ~~strikethrough~~.

Chapter 9 of the Oneida County Zoning & Shoreland Protection Ordinance is amended as follows:

9.96 SHORELAND MITIGATION PLAN (#30-2001 & 02-2006)

The construction, alteration, reconstruction or structural repair of such structures located in close proximity to our navigable waters can cause severe erosion, sedimentation, pollution and nutrient loading of such waters. Prior to such construction, alteration, reconstruction or structural repair, the land owner shall be required to submit a plan to mitigate the adverse affects of such structures as related to the buffer area for review and approval by the Department, if the existing conditions do not meet the minimum requirements set forth below. The Department may require consultation with the Land Conservation Department, a certified arborist or certified landscaper prior to the issuance of a permit. A copy of the approved mitigation plan, or amendment there of shall be signed by the property owner, and filed with the Department. Mitigation plans shall be completed within one year of issuance of the related zoning permit. The Plan shall include an implementation schedule for the following requirements:

A. Any sanitary system associated with a structure located within seventy five feet (75') of the OHWM shall be brought up to current standards for new construction.

B. A buffer zone at least 35 feet from, and parallel to the ordinary high water mark shall be planted or restored and maintained with vegetation native to the area to the fullest practicable extent possible with effective and permanent erosion and sediment control. Existing natural beaches or beaches which have been or may be permitted by the DNR shall be allowed to be continued and maintained. In addition, the minimum vegetation density for trees shall be 1 per 200 sq. ft. evenly spaced with a minimum one inch (1") diameter, subject to the provisions of 9.95. The minimum vegetation density for shrubs shall be 3 per 200 sq. ft. evenly spaced, subject to the provisions of section 9.95. Those structures issued special zoning permission under section 9.94(B) shall establish a vegetation buffer that covers at least 70% of the half of the 75-foot setback area that is nearest to the OHWM. (Amend. #08-2000)

C. Open decks or patios within the viewing area located less than 35 feet from the ordinary high water mark shall not be enclosed, covered or expanded, but replacement of up to 200 square feet shall be allowed. Excluding boathouses, all other accessory structures including open decks or patios located outside of the viewing area and less than 35 feet from the ordinary high water mark must be removed.

C. D. Excess fill, rock or materials associated with reconstruction or repair shall be removed from the site and may not be deposited within the seventy-five (75) foot setback area from the OHWM. The mitigation plan shall also be subject to any provisions of this ordinance which set impervious surface limits, storm water and runoff control, and forestry and construction best management practices.

D. E A buffer zone at least ten feet (10') wide extending along each side lot line for a depth of at least seventy-five feet (75') from the ordinary high water mark shall be planted or restored and maintained with vegetation native to the area to the fullest practicable extent possible with effective and permanent erosion and sediment control. No cutting or mowing is permitted in this buffer zone. In addition, the minimum vegetation density for trees shall be 1 per 200 sq. ft. evenly spaced with a minimum one inch (1") diameter, subject to the provisions of section 9.95. The minimum vegetation density for shrubs shall be 3 per 200 sq. ft. evenly spaced, subject to the provisions of section 9.95.

Mitigation requirements A-~~D~~ E above shall be implemented for the following:

1. Properties requiring a permit under sections 9.32(E) and 9.33(B) and meet the requirements of section 9.99.
2. New boathouse construction on properties with existing dwellings or principal buildings.

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #21-2008 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to all Town Clerks and the Wisconsin Department of Natural Resources.

Approved by the Planning and Zoning Committee this 7th day of January 2009.

Offered and passage moved by Supervisors Scott Holewinski, Charles Wickman, Frank H. Greb, Larry Greschner and Ted Cushing.

Motion/second Greschner/Wolk to waive the reading of Resolution #08-2009/OA #21-2008. All "ayes" on voice vote.

Motion/second Rudolph/Matteson to amend Resolution #08-2009 at Line 72 and insert "defined in Section 9.96" after the words "viewing area".

Roll call: 1 (Matteson) aye 18 nay 0 absent (Holewinski, Sharon)
Motion Fails to amend resolution.

Roll call on resolution as presented: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #09-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding eliminating the 45% LTE Chemist position and creating a part-time (45%) Chemist position.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Solid Waste Director did recommend that the LTE Chemist position in the Solid Waste Department be reviewed with the intent of creating a part-time (45%) Chemist position, and

WHEREAS, the Solid Waste Committee did review and recommend the request to eliminate the LTE Chemist position and create a part-time (45%) Chemist position to the Labor Relations and Employee Services Committee, and

WHEREAS, the Labor Relations and Employee Services Committee did review the request and is in support of the elimination of a LTE Chemist position and the creation of a part-time (45%) Chemist position.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that, effective January 1, 2009 the position of part-time (45%) Chemist be created in the Solid Waste Department and be placed at Grade Level 13 of the Courthouse Association pay schedule.

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by Adoption of the resolution it shall be deemed that all projected costs as set forth in the fiscal impact statement which is attached hereto and made a part hereof with 100% of the monies to come from grants and revenues and any reduction in funding will be off-set by a reduction in position hours.

**ONEIDA COUNTY
FISCAL IMPACT
Chemist**

2008 Wage Rates, 2009 Health Insurance Rates

**45% Chemist
Grade 13, Step 1
Courthouse Union**

	Annual
Wages	18,383
Social Security	1,406
Retirement-er	1,011
Retirement-ee	1,085
Health Ins-Maximum	8,576
Life Ins-Estimated	20
Workers Comp	476
Income Continuation Ins	48
	<hr/> 31,004
LTE Wages in 2009 budget	<hr/> 12,495
Increase in Expenses and Revenues	18,509

Revenue Source: Landfill Fees

Approved by the Labor Relations and Employee Services Committee this 14th day of January 2009.
Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing Scott Holewinski and Charles Wickman.

Roll call: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #10-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the appointing of Mr. Charlie Evenhouse as the Oneida County Solid Waste Director.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Solid Waste Committee appointed Mr. Charlie Evenhouse as Solid Waste Director, subject to confirmation by the Oneida County Board of Supervisors, in accordance with section 1.02 of the General Code of Oneida County, and

WHEREAS, the Labor Relations and Employee Services Committee has reviewed Mr. Evenhouse's education and experience as it relates to the Solid Waste Director, and does fully support this resolution, and

WHEREAS, no additional departmental funding is needed due to existing departmental vacancies.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby confirms the appointment of Mr. Charlie Evenhouse as the Oneida County Solid Waste Director under the following conditions:

1. The effective date of the appointment shall be January 21, 2009, and
2. For compensation purposes, Mr. Evenhouse shall be placed at step 2, grade level 15 on the Non-Represented Classification and Pay Plan.

A fiscal impact statement is attached hereto and made a part hereof.

**ONEIDA COUNTY
FISCAL IMPACT
SOLID WASTE DIRECTOR**

2008 Wage Rates, 2009 Health Insurance Rates

	Jan 19-Dec 31, 2008	Annual Cost
Solid Waste Director		
Wages	51,084	53,556
Social Security	3,908	4,097
Retirement-er	2,810	2,946
Retirement-ee	3,014	3,160
Health Ins-Maximum	17,743	19,356
Life Insurance-Estimated	138	150
Workers Comp	914	1,387
Income Continuation Ins	<u>124</u>	<u>135</u>
Estimated Cost	79,734	84,787

Revenue Source: Landfill Fees

Approved by the Labor Relations and Employee Services Committee this 14th day of January 2009.
Offered and passage moved by Supervisors John R. Young, Ted Cushing, Scott Holewinski, Charles Wickman and Paul Dean.

Roll call: 19 ayes 0 nay 2 absent (Holewinski, Sharon)

Resolution #11-2009 – offered by Supervisors of the Labor Relations and Employee Services Committee approving the 2008 contract agreement for the Oneida County Non-Sworn Sheriff's Association employees.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Labor Relations and Employee Services Committee (hereinafter, "Committee), Attorney John Prentice, County Coordinator and Employee Services Manager have met on several occasions with representatives of the Oneida County Non-Sworn Sheriff's Association employees bargaining unit represented by the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association (hereinafter, "Association");
and

WHEREAS, the Committee and the Association have reached a tentative agreement concerning the contract for calendar year 2008; and

WHEREAS, the principal changes, modifications and improvements to the contract, set forth below, have been recommended by the Committee; and

WHEREAS, the Oneida County Board of Supervisors have reviewed the proposed changes for the purposes of ratification of the agreement between the Committee and the Association, and

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors do hereby ratify and approve the contract agreement referred to above for calendar year 2008 as negotiated between the Committee and the Association, and

BE IT FURTHER RESOLVED, The Association's contract for the year of 2008 shall incorporate the following principal changes, modifications and improvements:

- Non Sworn Association wage schedule shall increase by 3% effective December 29, 2007.

A fiscal impact statement is attached hereto and made a part hereof.

**ONEIDA COUNTY
2008 WAGE SETTLEMENT ONLY
NON-PROTECTIVE UNION**

2008 Wage Increase-3%

Wages	49,500
Social Security	3,787
Retirement-er	2,772
Retirement-ee	2,970
Workers Comp	588
Income Continuation Ins	<u>125</u>
	59,742

Revenue Source: Tax Levy

Approved by the Labor Relations and Employee Services Committee this 14th day of January 2009.
Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing Scott Holewinski and Charles Wickman.

Roll call: 18 ayes 0 nay 3 absent (Holewinski, Sharon, O'Melia)

Resolution #12-2009/General Code/OA – offered by the Supervisors of the Labor Relations and Employee Services Committee regarding amending Section 4.32.

Ordinance Amendment offered by Supervisors of the Labor Relations and Employee Services Committee

Whereas, the Oneida County Board of Supervisors has been made aware of future budget constraints, and

Whereas, the Labor Relations and Employee Services Committee has reviewed the Vacancy Review Policy and recommends necessary changes due to the economy and budget constraints.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the

remainder of this ordinance shall not be affected thereby.

Section 4. Section 4.32 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

4.32 Filling Position Vacancies. ~~When a permanent vacancy exists or is anticipated in an existing position or classification, the department head in conjunction with the committee of jurisdiction and Labor Relations and Employment Services Committee, shall review the position and determine whether to fill the position provided funding exists for the position. Any vacant position that is not authorized to be filled according to the rules and that remains vacant for a period of six consecutive months shall automatically be eliminated. Vacancies shall be filled as follows:~~

- (1) Notification of Position Vacancy. All County departments shall notify their Committee of Jurisdiction Chairman and the Labor Relations and Employee Services Department of a position vacancy (the term vacancy used herein includes current or future vacancies). This notification shall occur within three working days of the department becoming aware of the vacancy or future vacancy. This notification shall also include whether or not the department head wishes to fill the vacancy or future vacancy.
- (2) Mandatory Vacancy Period.
 - (A) Due to budget constraints, the LRES Committee/County Board has mandated that all positions remain vacant for six (6) months. An exception may only be made where public safety or welfare would be immediately placed in jeopardy. Under said exceptions, Department Heads must still follow the steps for filling the vacancy as outlined in this process/policy under (4) Deliberation of vacancy.
 - (B) Only those positions specifically identified below will be exempt from the six (6) month vacancy mandate:
 1. Non-Tax Levy supported positions that are supported completely and directly by federal, state, or other external revenues.
 2. The Chief Deputy, Lieutenants, Jail Administrator and Assistant Jail Administrator positions assigned to the Sheriff's Office are exempt from the moratorium.
 3. Any Deputy Sheriff, Lead Corrections Officer, Lead Telecommunicator, Corrections Officer, Telecommunicator, Sergeant, or Detective Sergeant in the Sheriff's Office that becomes vacant must be held open for at least eight (8) weeks. Once the eight (8) weeks has elapsed, the Department may proceed with the recruitment process without appeal.
 4. Child and Adult Protective Social Workers and Economic Support Specialists positions are exempt from the moratorium.
 5. The Attorney and Paralegal assigned by Corporation Counsel to CHIPS and Adult Protective Services cases.
 6. All other positions will be subject to the moratorium and will not be filled for six (6) months unless, an appeal is granted by the Labor Relations and Employee Services Committee.
 7. Thirty Days prior to the end of the six (6) month period a Department Head may wish to pursue the steps outlined in this process for having the vacancy filled.
- (3) Appeal Process. Department Heads may appeal to the County Coordinator to fill positions covered by the vacancy mandate. Appeals should be submitted per the guidelines set forth in (4) Deliberation of Vacancy below.
- (4) Deliberation of Vacancy.
 - (A) Whenever the department head wishes to fill the vacancy, the Department Head and Employee Services Manager will review the job description and make any necessary changes.
 - (B) The Department Head shall present to the County Coordinator his/her rationale for filling the vacancy, the costs associated with filling the vacancy, funding sources, the job duties to be performed, alternatives to filling the vacancy, and any other pertinent information.
 - (C) The County Coordinator shall indicate in writing to the Department Head if he/she is in support of filling the vacancy.
 - (D) The Department Head shall present to the Committee of Jurisdiction his/her rationale for filling the vacancy, the costs associated with filling the vacancy, funding sources, the job duties to be performed, alternatives to filling the vacancy, and any other pertinent information including whether or not the County Coordinator supports filling the vacancy.

- (E) The Committee of Jurisdiction may decide not to fill the vacancy, in which case, no recruitment activity will commence. If the Committee of Jurisdiction wishes to have the vacancy filled, it will make and pass a motion to that effect, and will forward the recommendation on to the Labor Relations and Employee Services (LRES) Committee.
- (F) The LRES Committee will review the position with the County Coordinator and the Department Head and any other interested person(s). If the LRES Committee agrees with the recommendation to fill the vacancy, it will make and pass a motion to that effect. Recruitment activity will then commence.
- (5). Approval. Once approval has been obtained, recruitment procedures as detailed in the General Code of Oneida County shall commence.
- (6). The County Coordinator and the chairpersons of the Committee of Jurisdiction and the Labor Relations and Employee Services Committee may authorize an emergency filling of a vacancy. This emergency authorization must be confirmed by a majority vote of the members of the committee of Jurisdiction and the Labor Relations and Employee Services Committee at their next meeting(s). An emergency authorization may only be made where public safety or welfare would be immediately placed in jeopardy.
- (7) Elimination of Position.
- (A) Thirty days prior to the end of the six (6) month vacancy period, a Department Head may ask that the position be reviewed and evaluated by the County Coordinator and a recommendation given to the LRES Committee regarding the need to continue the position. The position vacancy will be placed on the LRES Committee agenda where a final determination shall be made.
- (B) Any vacant position that is not authorized to be filled according to the rules contained herein, and remains vacant for a period of more than six (6) consecutive months, shall automatically be eliminated.
- (C) Any vacant position, funded by grant monies, where the grant monies are no longer available, in whole or in part, shall be eliminated.
- (8). Approved vacancies shall be filled as follows:
- (A) Whenever it is felt the local area could support filling a vacancy by advertising in the official County newspaper, such advertisements shall be made. Other forms or sources of public notice may be used at the discretion of the County Coordinator. Public announcements of vacancies shall include at least the following information:
1. Classification/Position title.
 2. Department where the position vacancy exists.
 3. Salary range.
 4. Benefit summary.
 5. Minimum qualifications and requirements of the position.
 6. Address and phone number to request and submit application.
 7. Application deadline.
 8. EEO statement; drug free, alcohol free and smoke free workplace statement.
- (B) In some positions, including new hires for regular and permanent part-time positions, a medical examination may be required. For those employees required to have a Commercial Drivers Licenses (CDL), a drug and alcohol test is required prior to employment and each applicant will provide any drug and alcohol testing information as required by the Department of Transportation mandated regulations. Each applicant will sign a waiver for release of information from their previous employers for the purpose of reference checks. Each applicant must also file a County application form with the office identified in the job ad.
- (C) Applicant evaluation prior to oral evaluations may consist of one (1) or more of the following as deemed appropriate by the County Coordinator, department head, oversight Committee or Labor Relations and Employee Services Committee:
1. Written examinations.
 2. Evaluation of education, qualifications and experience.
 3. Performance of tasks required.

4. Other requirements allowed by law.
- (D) A Selection Committee shall be appointed consisting of any two (2) or more members selected from the following:
1. Oversight Committee member(s).
 2. Department Head or designee.
 3. Labor Relations and Employee Services Committee member(s).
 4. County Coordinator.
 5. Employee Services Manager .
- (E) Initial screening of applicants will be done by the Labor Relations and Employee Services Office. The Selection Committee shall participate in the screening and formal interview process of all non-elected department head positions and shall be responsible for the hiring decision, unless otherwise required by statute. If the Selection Committee so desires, it may screen the applications after the deadline for accepting applications has passed, using experience and qualifications criteria. In screening applications, the County Coordinator's Office shall certify to the departments those applicants who are eligible for final selection. The screeners may reduce the number of applicants interviewed to a number not less than five (5) provided five (5) or more qualified individuals have applied. When possible, the County Coordinator's Office shall certify only the top five (5) ranked applicants. If the selection process does not provide for the ranking of applicants, the County Coordinator's Office shall, if possible and under specific criteria, establish categories of "most qualified, second most qualified, third most qualified," and so on. The department shall first make employee selections based upon selections from the first category, then the second category, and so on. If neither of the above two methods is available, the County Coordinator's Office may certify all applicants or implement random selection methods to reduce the applicant pool to a more manageable number.
- (E) Applicants will be notified at least five (5) working days prior to the date of the scheduled interview when possible. Applicants not selected for interview shall, if possible, be notified by mail on the same date as those who are selected for interview.
- (G) The Selection Committee shall conduct oral evaluation interviews and shall certify the top three (3) applicants, provided three (3) qualified individuals have applied to fill possible vacancies in the ensuing year. Where a certified eligibility list exists, the department head shall fill the vacancy from the list.
1. The application forms, ratings and certified eligibility list shall be utilized for future vacancies in the same classification for a period not to exceed twelve (12) months. If less than three (3) qualified applicants remain available to fill a vacancy in the same classification during said period, the department head may request that the formal selection process be reinitiated.
 2. At the request of the Department Head, the Selection Committee may certify more than three (3), provided that all certified applicants meet the minimum qualifications. The County Coordinator shall verify that all of the certified applicants meet the minimum qualifications.
- (H.) No applicant shall be considered for a vacancy where appointment to such vacancy would result in members of an immediate family being employed in a direct supervisor-employee relationship.
- (L.) No person shall serve as a member of the Selection Committee for a vacancy in which an applicant is a member of his/her immediate family. Any Selection Committee member named as a reference shall be disqualified from voting on the vacancy for that applicant. In the event an interviewer is uncomfortable with evaluating an applicant, the interviewer should identify the concern to the other interviewers and a decision should be made collectively whether the interviewer should or should not participate.
- (J.) The County Coordinator will verify eligibility of interviewers when coordinating interviews.
- (K.) Applicants selected to receive a formal job offer shall be notified in writing by the County Coordinator. This job offer shall include the pay rate, percentage of full-time employment, position title, appropriate department, shift if appropriate, and shall request a written acceptance letter which includes the individual's proposed start date.
- (L.) Exceptions to this process are outlined in Sections 4.35 Promotions and 4.36 Transfers.
- (M.) Upon request by the department head, as required by statute, and authorized by the County Coordinator, Oneida County may conduct background investigations and reference checks on applicants.

Approved by the Labor Relations and Employee Services Committee on .
 Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing, Scott Holewinski and Charles Wickman.

Motion/second Cushing/Baier to waive the reading of Resolution #12-2009. All “ayes” on voice vote.

Motion/second Greb/Martinson to amend Resolution #12-2009 on Line #43 and delete the word “Mandatory” and also to amend Line #45 and replace the word “mandated” to “recommended”.

Roll call: 11 ayes 8 nay (Young, O’Melia, Thompson, Vandervest, Dean, Cushing, Baier, Smith) 2 absent (Holewinski, Sharon)

Motion to amend carries.

More discussion took place.

Motion/second O’Melia/Martinson to refer Resolution #12-2009 back to the Labor Relations and Employee Services Committee and bring back to County Board in February, 2009.

Roll call: 12 ayes 7 nay (Baier, Young, Thompson, Dean, Cushing, Vandervest, Smith) 2 absent (Holewinski, Sharon)

Other business – NONE

Appointments to committees, commissions and other organizations –

- Reappoint Tom Rudolph to the North Central Wisconsin Regional Planning Commission for a 6 year term to expire December 31, 2013.
- Appoint John Bloom to a 3 year term to the Zoning Board of Adjustment. Term to expire 12/2011.
- Appoint Donald Werra First Alternate and John Bloom Second Alternate to the Zoning Board of Adjustment.
- Appoint Denny Thompson to serve on the Human Service Board for a 3 year term to expire December 31, 2012.

Motion/second Hoffman/Vandervest to approve all appointments and reappointments as presented. Supervisor Baier requests to discuss the first appointment separately from the other three appointments.

Discussion took place.

Roll call on reappointing Mr. Rudolph: 17 ayes 2 nay (Martinson, Baier) 2 absent (Holewinski, Sharon)
All “ayes” on voice vote for the remaining appointments.

The Board may consider a motion to enter into Closed Session pursuant to Section 19.85(1)(e) WI Stats for purposes of deliberating the County’s position in a matter relating to collective bargaining under subch. I, IV, or V of ch 111, stats. when bargaining reasons require a closed session. Pursuant to Section 19.82(1) stats. The Board is not considered a governmental body whenever it is meeting for the purpose of collective bargaining under subch. I, IV, or V of ch 111, stats. for bargaining purposes.

Motion/second Martinson/Petroskey to enter into Closed Session.

Roll call: 18 ayes 0 nay 3 absent (Holewinski, Sharon, Dean) Time: 11:40 a.m.

It is anticipated a motion will be made to return to open session.

Motion/second Cushing/O’Melia to return to Open Session. All “ayes” on voice vote. **Time: 1:05 p.m.**

Adjournment

Motion/second Rudolph/O’Melia to adjourn at 1:06 p.m. All “ayes” on voice vote.