

**Oneida County Board of Supervisors
Regular Meeting December 9th 2008**

Chair Smith called the meeting to order at 9:30 a.m. in the County Board Meeting Room at the Oneida County Courthouse. There was a brief moment of silence, followed by the Pledge of Allegiance.

Members present: Supervisors Gary Baier, Ted Cushing, Paul Dean, Franklin H. Greb, Larry Greschner, John Hoffman, Scott Holewinski, Jack Martinson, Matt Matteson, Sonny Paszak, Patricia L. Peters, Wilbur Petroskey, Tom Rudolph, Jim Sharon, Andrew Smith, Denny Thompson, Charles Wickman, Peter Wolk and John R. Young.

Supervisors absent: Excused, David O'Melia and Romelle Vandervest.

Student Representatives: Jessica Starke, Kelsey Hargraves and Mary Benbenek

Others present: Robert Bruso, County Clerk, Mary Bartelt, Deputy County Clerk, Brian Desmond, Corporation Counsel and John Potters, County Coordinator.

Chairman Smith reminded Supervisors to use their microphones when addressing the floor and those addressing the Board to sign the attendance form at podium.

Motion/second Hoffman/Petroskey to accept the minutes of the November 12th 2008 annual budget meeting. All "ayes" on voice vote.

Reports -

- Presentation – Land and Water Conservation – 2008 Soil and Water Conservation Speaking Contest – Winning Speakers

Ben Metzger – Title of Speech: "V.H.S." Elementary Division – First Place

Cassandra Hoger – Title of Speech: "A Matter of Balance" – Junior Division – First Place

Ms. Nancy Hollands, County Conservationist, introduced the two winners of the 2008 Soil and Water Conservation Speaking Contest to the Board. Each winner gave a brief speech. Both winners were applauded by the Board.

- Award Presentation for Bart Sexton, Solid Waste Administrator

Supervisor Matt Matteson will present Bart Sexton with his award at the Solid Waste Committee meeting, on Wednesday, December 10, 2008. Bart Sexton was unable to attend the County Board meeting as scheduled. The Board applauded Sexton for his 15 years of dedication in the Solid Waste Department.

Unfinished Business – NONE

Considerations of resolutions & ordinances

Resolution #84-2008/General Code/OA – offered by Supervisors of the Board of Health Committee – regarding **Outdoor Wood Burning Units/Outdoor Furnaces** – Motion made and seconded to return resolution to Board of Health with instructions to schedule and hold a **Public Hearing on the proposed ordinance with a requirement to consider at the December 9, 2008 County Board meeting.**

Motion/second Hoffman/Matteson to postpone Resolution #84-2008 indefinitely.

Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)

Student Representatives: 3 ayes.

Resolution #108-2008 - offered by Supervisors of the Finance and Insurance Committee regarding **Section 1.38 Oneida County Investment Policy** – Motion to return resolution to the Finance and Insurance Committee and seconded. It was determined that the resolution was not in the proper format and direction was given to the Committee to resubmit it as an ordinance amendment at the December meeting.

Motion/second Cushing/Martinson to postpone Resolution #108-2008 indefinitely.

Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)

Student Representatives: 3 ayes.

Resolution #117-2008/General Code/OA – offered by Supervisors of the Finance and Insurance Committee regarding the Oneida County Investment Authority.

Ordinance Amendment offered by Supervisors of the Finance and Insurance Committee

Whereas, pursuant to County Ordinances, the Finance and Insurance Committee oversees deposits and investments of all county funds, and

Whereas, the investment authority previously under the duties of the Oneida County Treasurer have now been delegated to the county Auditor/Finance Director, and

Whereas, The Finance and Insurance Committee is now recommending that amendments are made to several sections of the Oneida County Code of Ordinances to complete this transfer of authority.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. The following sections of the General Code of Oneida County, Wisconsin, are amended as follows [additions noted by underline, deletions noted by strikethrough]:

1.13 COUNTY TREASURER. (Rep. & recr. #37-94; Am. #2-98)

Sections (1) through (5) remain unchanged.

~~(6) — INVESTMENT AUTHORITY. Under §59.62, Wis. Stats., the County Board hereby delegates to the County Treasurer the authority to invest County funds, §66.04(2), Wis. Stats., and §3.18 of this General Code, with the following restrictions:~~

~~(a) — The County Board shall review the County Treasurer's exercise of this authority annually at the November meeting of the Board.~~

~~(b) — The report shall be presented to the Committee periodically at a meeting frequency as determined by the committee chair.~~

~~(7) — DEPOSIT OF PUBLIC MONIES. To comply with § 59.61, the County Treasurer shall prepare an ordinance, to be acted upon by the County Board at their annual November meeting, designating public depositories. The County Treasurer shall proceed in the manner prescribed in § 34.05 Wis Stats., and shall be limited as to liability as defined in § 34.06, Wis. Stats.~~

~~(8) (6) RETENTION OF RECORDS. The County Treasurer shall comply with §59.52(6), (7), (16), (17) and (18) and with the County records retention Ordinance, §1.38.240.~~

~~(9) (7) NONPAYMENT OF UNAUTHORIZED EXPENDITURES. See §1.12(5) of this chapter.~~

1.27 AUDITOR/FINANCE DIRECTOR. (Cr. #37-94)

(1) The County Auditor/Finance Director is responsible for overall financial management, accounting, reporting, budgeting and internal auditing of the County. This position provides financial reports, analysis and advice to the County Board and employees. The department is responsible for processing accounting records, accounts payable, central purchasing, payroll and fringe benefits payments. The County Auditor/Finance Director is one of the team of Risk Managers.

(2) INVESTMENT AUTHORITY. Under §59.62, Wis. Stats., the County Board hereby delegates to the County Auditor/Finance Director the authority to invest County funds, §66.04(2), Wis. Stats., and §3.18 of this General Code, with the following restrictions:

(a) The County Board shall review the County Auditor/Finance Director's exercise of this authority annually at the November meeting of the Board.

(b) The report shall be presented to the Committee periodically at a meeting frequency as determined by the committee chair.

(3) DEPOSIT OF PUBLIC MONIES. To comply with §59.61, the County ~~Treasurer~~ Auditor/Finance Director shall prepare an ordinance, to be acted upon by the County Board at their annual November meeting, designating public depositories. The County ~~Treasurer~~ Auditor/Finance Director shall proceed in the manner prescribed in §34.05, Wis. Stats., and shall be limited as to liability as defined in §34.06, Wis. Stats.

1.38 INVESTMENT POLICY. (Cr. #3-98; Rep. & recr. Res. #105-2006)

Sections (1), (2) and (3) remain unchanged.

(4) DELEGATION OF AUTHORITY.

(a) Pursuant to s.59.62(1)(2) and 59.25(3)(s) of the Wisconsin Statutes and to s.1.13(6)(a)(b) of the Oneida County Code, the authority to invest and reinvest monies of Oneida County, to sell or exchange securities so purchased and to provide for the safekeeping of such securities is delegated to the ~~County Treasurer~~ County Auditor/Finance Director.

(b) The ~~Treasurer~~ Auditor/Finance Director or his / her designee shall have the authority to transfer funds between accounts established for investment purposes.

(c) As defined in s.66.0603(2) of Wisconsin Statutes, the ~~Treasurer~~ Auditor/Finance Director may delegate investment authority for any funds not immediately needed to a state or national bank, or bank, or trust company which is authorized to transact business in the State.

(5) Remains unchanged.

(6) DEPOSITORIES AND PROVIDERS OF GENERAL BANKING SERVICES. The primary provider of banking services will be Associated Bank North, located in the City of Rhinelander, Oneida County, Wisconsin. In addition, the ~~Treasurer~~ Auditor/Finance Director may place funds in other depositories defined in s.59.61(3) of the Wisconsin Statutes.

(7) DEPOSITORY COLLATERALIZATION REQUIREMENTS. With the passage of Wisconsin Act 25, effective August 1, 1985, the State of Wisconsin no longer provides an overall guarantee of public fund deposits. However, the State will continue to pledge general purpose revenues as described in Wisconsin Statutes s.20.124(1)(a) for the payment of losses of public deposits until the balance of the appropriation is exhausted. However, no payment for a loss in excess of \$400,000 for any one public deposit in any individual public depository will be made. As the FDIC insures deposits up to ~~\$100,000~~ \$250,000, a public deposit is protected up to ~~\$500,000~~ \$650,000 in any one depository institution. Funds will only be placed in depository institutions that are FDIC insured.

Funds placed in any one depository institution above ~~\$500,000~~ \$650,000, including demand deposits, time deposits, and certificates of deposit must be 100% collateralized as to principal and accrued interest with securities that are obligations of the U.S. Government or its agencies that are fully guaranteed by the U.S. Government. Securities held as collateral shall be delivered for safekeeping to a custodial bank selected by Oneida County. Securities held as collateral at the custodial bank will be marked to market at least monthly, with a monthly statement sent to the ~~Treasurer~~ Investment Officer detailing all holdings.

(8), (9), (10) and (11) Remain unchanged.

(12) REPORTING.

(a) Investment Advisers and Custodians. All investment advisers and custodians retained by the County will provide detailed monthly statements to the ~~County Treasurer~~ County Auditor/Finance Director. Such reports will contain at a minimum a description of each security including units held, cost, market value and current yield as well as a detailed list, by date, of all transactions executed during the period.

(b) Treasurer. It will be the responsibility of the ~~Treasurer~~ Auditor/Finance Director to establish and maintain records and accounts to:

1. Provide necessary internal controls.
2. Detail investments as to purchase date, cost, maturity and interest rate
3. Maintain other records that may be required to accurately reflect all investment transactions.

(c) [Investments.] The ~~Treasurer~~ Auditor/Finance Director shall, when requested, make a report on County investments to the Oneida County Finance and Insurance Committee. In addition, the ~~Treasurer~~ Auditor/Finance Director shall include a description of the County's investment Portfolio as part of his/her annual report to the County Board of Supervisors.

3.12 FINANCIAL POLICIES AND PROCEDURES.

Sections (1) and (2) remain unchanged.

(3) ~~The County Treasurer~~ County Auditor/Finance Director shall abide by the Oneida County Investment Policy adopted by the Board on the 20th day of January 1998 or in lieu thereof, by any investment policy adopted by the Board subsequent to that date.

(4) ~~The Treasurer~~ Auditor/Finance Director shall prepare and maintain a written daily receipt-disbursement form, including updated daily balances for checking accounts, savings accounts and certificates of deposit.

(5) ~~The Treasurer~~ Auditor/Finance Director shall maintain a written record of earnings and investments which shall be reported to the Finance Committee on a monthly basis, which record shall include information concerning average yield and individual yields.

(6) ~~The Treasurer~~ Auditor/Finance Director shall maintain an investment record which shall be reported to the Finance Committee on a monthly basis which record shall include information for each investment concerning purchase price and date; date of principal maturity; location of security; amount of interest collection; date sold, receipt number and amount received. The record shall also include a log of contacts with interested County financial institutions and the Local Government Pooled Investment Fund and any other financial group that is managing the County's public funds.

(7) ~~The Treasurer~~ Auditor/Finance Director shall, under the direction of the Finance Committee, develop specifications for the annual placement of any checking accounts the County may have with qualified financial institutions located in the County. The Finance Committee may request the assistance of other County employees in the development of these specifications.

(8) The County ~~Treasurer~~ Auditor/Finance Director shall abide by the resolution delegating investment authority, which resolution shall be reviewed and adopted by the County Board at its annual November meeting.

Sections (9) and (10) remain unchanged.

(11) Investment of County funds by ~~County-treasurer~~ County Auditor/Finance Director. The County ~~Treasurer~~ Auditor/Finance Director is hereby designated the Oneida County investment officer and, as such, is authorized to invest County funds with the same authority and in the same manner in which they could be invested by the County Board pursuant to § 66.04(2), Wis. Stats.

Approved by the Finance and Insurance Committee on November 24, 2008.

Offered and passage moved by Supervisors Ted Cushing, Andy P. Smith, John Hoffman, Frank H. Greb and John R. Young.

Motion/second Greschner/Baier to waive the reading of Resolution #117-2008/General Code/OA. All "ayes" on voice vote. This resolution replaces Resolution #108-2008.

Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)

Student Representatives: 3 ayes.

Resolution #118-2008 – offered by Supervisors of the Buildings and Grounds Committee regarding the Wisconsin Public Service building lease agreement.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Oneida County Board of Supervisors has approved the purchase of the Wisconsin Public Service building located at 111 E. Davenport Street (Lots 1, 2, 3 of Block 18 of the Original Plat of the Village (now City) of Rhinelander), [hereinafter, "Property"] City of Rhinelander, County of Oneida, State of Wisconsin; and

WHEREAS, as part of the contingencies associated with that purchase of the Property, Oneida County was to lease-back the building to WPS for a period of time after the closing of the purchase; and

WHEREAS, Wisconsin Public Service and Oneida County have negotiated the terms of the lease necessary to fulfill the remaining contingency associated with the purchase of the Property so that the parties may close on the purchase of the Property; and

WHEREAS, the Buildings and Grounds committee has reviewed the attached lease and is satisfied with the terms contained therein; and

WHEREAS, pursuant to Oneida County Ordinance section 3.09(3)(f)(9) all deeds, conveyances of real estate and contracts and agreements relating to real estate shall be made at the direction of the County Board and shall be signed by the County Clerk with a County seal attached.

NOW, THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors does hereby approve the attached lease between Oneida County and Wisconsin Public Service for use of the Property; and **BE IT FURTHER RESOLVED**, the Oneida County Board of Supervisors does hereby direct the County Clerk to sign and place the county seal upon the attached lease on behalf of Oneida County; and **BE IT FURTHER RESOLVED**, the Oneida County Board of Supervisors does hereby further direct the County Clerk, Auditor/Finance Director and Corporation Counsel to the actions necessary to close on the purchase of the Property by December 31st, 2008.

Approved by the Buildings and Grounds Committee this 17th day of November, 2008.
Offered and passage moved by Supervisors James Sharon, Scott Holewinski, Paul Dean, Charles Wickman and John Hoffman.

Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)
Student Representatives: 3 ayes.

Resolution #119-2008 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the elimination of the Solid Waste Technician position effective January 1, 2009.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, resolution #11-2007 did create a full time Solid Waste Technician with the position being wholly contingent on the Solid Waste Department remaining economically self-sufficient and should the Solid Waste Department no longer be able to cover the cost of the position with Department revenues, the position would be eliminated, and

WHEREAS, the Solid Waste Director did recommend to the Solid Waste Committee that the position be eliminated due to no longer being able to cover the cost of the position, and

WHEREAS, the Solid Waste Committee did approve the elimination of the Solid Waste Technician position and recommend the elimination of said position to the LRES Committee, and

WHEREAS, the Labor Relations and Employee Services Committee did review the Solid Waste Committee's recommendation and is in agreement with the Solid Waste Committee's desire to eliminate the Solid Waste Technician in the Solid Waste Department.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective January 1, 2009, the position of Solid Waste Technician is hereby eliminated in the Solid Waste Department with the financial impact reflected in the Fiscal Impact Statement which is attached hereto.

Approved by the Labor Relations and Employee Services Committee this 18th day of November 2008.
Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing, Scott Holewinski and Charles Wickman.

**ONEIDA COUNTY
FISCAL IMPACT
Solid Waste Technician**

2008 Wage Rates, 2009 Health Insurance Rates

**Solid Waste Tech
Grade 8, Year 2
Courthouse Union**

	Annual
Wages	31,988
Social Security	2,447
Retirement-er	1,759
Retirement-ee	1,887

Health Ins-Maximum	19,057
Life Ins-Estimated	8
Workers Comp	828
Income Continuation Ins	<u>80</u>
	58,055

Motion/second Young/Matteson to postpone Resolution #119-2008 until the next County Board meeting scheduled for Tuesday January 20th 2009.

Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)

Student Representatives: 3 ayes.

Resolution #120-2008 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the elimination of the Solid Waste Technician position effective January 1, 2009.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, resolution #88-2007 did create a full time Solid Waste Technician with the position being wholly contingent on the Solid Waste Department remaining economically self-sufficient and should the Solid Waste Department no longer be able to cover the cost of the position with Department revenues, the position would be eliminated, and

WHEREAS, the Solid Waste Director did recommend to the Solid Waste Committee that the position be eliminated due to no longer being able to cover the cost of the position, and

WHEREAS, the Solid Waste Committee did approve the elimination of the Solid Waste Technician position and recommend the elimination of said position to the LRES Committee, and

WHEREAS, the Labor Relations and Employee Services Committee did review the Solid Waste Committee's recommendation and is in agreement with the Solid Waste Committee's desire to eliminate the Solid Waste Technician in the Solid Waste Department.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective January 1, 2009, the position of Solid Waste Technician is hereby eliminated in the Solid Waste Department with the financial impact reflected in the Fiscal Impact Statement which is attached hereto.

Approved by the Labor Relations and Employee Services Committee this 18th day of November 2008.
Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing, Scott Holewinski and Charles Wickman.

**ONEIDA COUNTY
FISCAL IMPACT
Solid Waste Technician**

2008 Wage Rates, 2009 Health Insurance Rates

**Solid Waste Tech
Grade 8, Year 2
Courthouse Union**

	Annual
Wages	31,988
Social Security	2,447
Retirement-er	1,759
Retirement-ee	1,887
Health Ins-Maximum	19,057
Life Ins-Estimated	8
Workers Comp	828
Income Continuation Ins	<u>80</u>

**Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)
Student Representatives: 3 ayes.**

Resolution #121-2008 – offered by Supervisors of the Labor Relations and Employee Services Committee regarding the elimination of the Recycling Assistant position effective January 1, 2009.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, resolution #80-1997 did create a part time Recycling Assistant position with the position being wholly contingent on the Solid Waste Department remaining economically self-sufficient and should the Solid Waste Department no longer be able to cover the cost of the position with Department revenues, the position would be eliminated, and

WHEREAS, the Solid Waste Director did recommend to the Solid Waste Committee that the position be eliminated due to no longer being able to cover the cost of the position, and

WHEREAS, the Solid Waste Committee did approve the elimination of the Recycling Assistant position and recommend the elimination of said position to the LRES Committee, and

WHEREAS, the Labor Relations and Employee Services Committee did review the Solid Waste Committee's recommendation and is in agreement with the Solid Waste Committee's desire to eliminate the Recycling Assistant position in the Solid Waste Department.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective January 1, 2009, the position of Recycling Assistant is hereby eliminated in the Solid Waste Department with the financial impact reflected in the Fiscal Impact Statement which is attached hereto.

Approved by the Labor Relations and Employee Services Committee this 18th day of November 2008.
Offered and passage moved by Supervisors John R. Young, Paul Dean, Ted Cushing, Scott Holewinski and Charles Wickman.

**ONEIDA COUNTY
FISCAL IMPACT
Recycling Assistant**

2008 Wage Rates, 2009 Health Insurance Rates

**45% Recycling Assistant
Grade 1, Step 5
Courthouse Union**

	Annual
Wages	12,043
Social Security	921
Retirement-er	662
Retirement-ee	711
Health Ins-Incumbent	-
Life Ins-Incumbent	-
Workers Comp	312
Income Continuation Ins	<u>33</u>
	14,681

**Roll call: 19 ayes 0 nay 2 absent (O'Melia, Vandervest)
Student Representatives: 3 ayes.**

Other business – NONE

Appointments to committees, commissions and other organizations –

Re-appoint Marlene Kerkes to serve on the Oneida County Library Board for a term of 3 years, which will expire in December 2011.

Re-appoint Dianna Blicharz to serve on the Oneida County Library Board for a term of 3 years, which will expire in December 2011.

Re-appoint Larry Greschner to serve on the Oneida County Library Board for a term of 3 years, which will expire in December 2011.

Appoint Mary Schoenek to replace Janet Baer on the Wisconsin Valley Library Service Board of Trustees to begin January, 2009. Also, re-appoint Mary Schoenek to serve on the Oneida County Library Board for a term of 3 years to expire 2011.

Appoint Mary Martin to serve on the Civil Service Commission to replace Elaine Bassett for a term of 5 years to expire December 2014.

Motion/second Hoffman/Petroskey to approve all reappointments and appointments as presented. All “ayes” on voice vote.

Adjournment

Motion/second Rudolph/Martinson to adjourn at 10:08 a.m.. All “ayes” on voice vote.