

**RESOLUTION #37-2009
GENERAL CODE OF ONEIDA COUNTY, WISCONSIN
ORDINANCE AMENDMENT #**

**Ordinance Amendment offered by Supervisors of the Law Enforcement and
Judiciary Committee.**

Whereas, the Oneida County Sheriff uses various recording equipment; and
Whereas the squad camera recording equipment utilizes proprietary Panasonic
“.av” format; E911 Center Phone and Radio Recordings utilizes “.wav” format, and
Corrections Camera Recordings utilizes “.vgz” format; and

Whereas, the purpose of the Non-Evidentiary Squad Camera Recordings, E911
Center Phone and Radio Recordings, and Corrections Camera recordings are to ensure
public safety, officer safety, and to provide training materials; and

Whereas, the retention of Non-Evidentiary Squad Camera Recordings, E911
Center Phone and Radio Recordings, and Corrections Camera recordings, beyond the
Wis. Stat. Ch. 893 and Wis. Stat. Ch. 19 time periods serves no legal, historical or audit
purpose.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF
SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof
in conflict with this ordinance shall be and hereby are repealed as far as any
conflict exists.

Section 2. This ordinance shall take effect the day after passage and
publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are
adjudged unconstitutional or invalid by a court of competent jurisdiction, the
remainder of this ordinance shall not be affected thereby.

Section 4. Section 1.30, PUBLIC RECORDS, (9)(aa) Sheriff TABLE
INSERT is amended as follows [only those underlined provisions shall be
inserted, no current portions thereof are changed]:

TABLE INSERT

Record	Retention	Authority	SHSW
Dockets, daily jail records and cash books	8 years	<u>§59.27(8)</u>	N
Register of inmates (Huber)	8 years	<u>Wis. Admin. Code DOC 348.09(1)</u>	W
Inmate medical records (Huber)	<u>8 years</u>	<u>Wis. Admin. Code DOC 348.09(2)</u>	W
Inmate discipline records (Huber)	8 years	<u>Wis. Admin. Code DOC 348.09(3)</u>	W
Registration of visitors (Huber)	<u>8 years</u>	<u>Wis. Admin. Code DOC 348.09(4)</u>	W

Booking records	8 years		N
Correspondence	<u>8 years</u>		W
Incident reports	8 years		W
Court orders	Release of inmate or <u>8 years</u> whichever is later		W
Receipts, money records, except cash books	<u>8 years</u>		W
Accident reports (copies)	3 years		W
Insurance reports (copies)	3 years		W
Fuel usage reports	2 years		W
Vehicle maintenance histories	Life of vehicle (if such vehicle is sold or traded, such records may be offered to purchaser)		W
Vehicle expense reports	Life of vehicle		W
Vehicle usage reports	2 years		W
<u>Non-Evidentiary Squad Camera Recordings</u>	<u>180 days **</u>	<u>Public Records Board Approval</u>	<u>W</u>
<u>Non-Evidentiary E-911 Center Phone and Radio Recordings</u>	<u>1 year**</u>	<u>Public Records Board Approval</u>	<u>W</u>
<u>Non-Evidentiary Corrections Camera Recordings</u>	<u>180 days**</u>	<u>Public Records Board Approval</u>	<u>W</u>

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**If the record is the subject of litigation or an open records request has been made, then the record shall not be destroyed until the litigation has been resolved and/or the open records request has been filled

...

Approved by the Law Enforcement and Judiciary Committee this ___nd day of _____
_____ 2009.

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

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Offered and passage moved by: _____

Supervisor

Supervisor

Supervisor

Supervisor

Supervisor

Seconded by: _____

_____ Ayes

_____ Nays

_____ Absent

_____ Abstain

_____ Adopted

by the County Board of Supervisors this _____ day of December 2004.

_____ Defeated

Robert Brusio, Clerk

Andrew P. Smith, County Board Chair