

MABAS WISCONSIN
Mutual Aid Box Alarm System
Division 114
Serving Oneida County, Wisconsin

Meeting Minutes 10-13-10, Pelican Fire Department

Departments Present:

Cassian Fire Department	Pine Lake Fire Department
Crescent Fire Department	Pelican Fire Department
Lake Tomahawk Fire Department	Stella Fire Department
Little Rice Fire Department	Sugar Camp Fire Department
Newbold Fire Department	Dispatch
Nokomis Fire Department	Emergency Management
Three Lakes Fire Department	

Approve Minutes of Last Meeting:

Motion by: Bob Reimert, (Little Rice FD), second by Scott Counter, (Newbold FD), to approve the minutes of the August 18, 2010 meeting. Motion Passed.

Treasurer's Report:

Date	Check	Description	Amount	Balance
07/08/10		Beginning Balance	\$250.00	\$250.00
07/08/10		Savings Account Transfer	\$5.00	\$245.00
07/08/10		Costs of Checks	\$10.95	\$234.05

Old Business:

Timeline: There was discussion regarding the start date and what needs to be done. Secretary Kortenhof will deliver books to the Departments and dispatch centers not present at the meeting over the next two days.

Dispatch Training: Dispatch training was completed on September 15th, 2010. Lt. Dan Hess stated the training went well and dispatchers are ready to proceed.

Dispatching: There was discussion regarding regular MABAS radio drills to include dispatch, possibly on MABAS meeting nights. Lt. Hess suggested looking into exercise grants as a possible funding source to support the exercise.

Lt. Hess had concerns about Department MABAS Cards that don't match the Automatic Aid Agreements and what is listed on the dispatcher's computer screen. Chief Kinnally stated Mutual Aid may not be the same and discussed a card review schedule.

Lt. Hess will provide the Dispatchers with an updated MABAS dispatch script.

Box Alarm Card Status: There was discussion regarding scheduled update of Box Alarm Cards. It was the consensus of the group to have a card review in six months and then annually.

Departments must submit their updated MABAS Cards to Secretary Kortenhof by March 1st, 2011 for the six month update. The updated MABAS Cards will be distributed at the April MABAS Meeting.

Fire Department Training: Chief Kinnally stated a number of Departments went through the training and presented a schedule with open dates for Departments needing the training. A PowerPoint Presentation and Guidelines are posted on the Emergency Management Webpage.

There was a discussion regarding Ambulance Service and how they should be trained. Secretary Kortenhof will discuss MABAS training with the Ambulance Managers.

Towns not signed up: Towns that have not adopted MABAS include: Monico, Hazelhurst and Woodboro. Secretary Kortenhof stated Hazelhurst may have the resolution and agreement passed by the Town Board shortly. Chief Orton said he would follow-up with Woodboro First Responders.

Committee Reports: Chief Kinnally gave an update on a MABAS Drill that involved 270 resources. At the beginning of the meeting, Chief Kinnally presented a slide show of the exercise and explained a number of slides.

New Business:

Dispatch Assistance: Chief Kinnally suggested assigning personnel to assist dispatch during a MABAS alarm. There was discussion regarding who could be assigned and what their role would be in dispatch.

Training Committee: There was discussion about forming a Training Committee. Chief Kinnally will put this on the next meeting agenda.

Open Discussion:

Resource Book: Chief Tegen suggested updating the Resource Book to assist Departments when developing and updating their MABAS Cards. Secretary Kortenhof agreed to update the Resource Book and reminded Departments to accurately fill out the DNR Request Form where the information is taken from.

Resource Authorization: Chief Kinnally explained a resource authorization system consists of Departments listing their resources available for MABAS alarms. MABAS cards would be developed or updated based on a Resource Authorization List. It was the consensus of the group to develop the authorization system.

Next Meeting:

The next meeting is scheduled for December 8th at 7:00pm at the Stella Fire Department.

Future Agenda Items:

- Training Committee
- Resource Authorization System

Adjourn:

Motion by: Doug Rehm, (Lake Tomahawk FD), second by Bob Reimert, (Little Rice FD), to adjourn. Motion Passed.

Approved Date _____ Signature _____