

MABAS WISCONSIN
Mutual Aid Box Alarm System
Division 114

Serving Oneida County, Wisconsin

Meeting Minutes 08-18-10, Nokomis Fire Department

Departments Present:

Cassian Fire Department	Pelican Fire Department
Lake Tomahawk Fire Department	Stella Fire Department
Little Rice Fire Department	Sugar Camp Fire Department
Newbold Fire Department	Dispatch
Nokomis Fire Department	Emergency Management

Approve Minutes of Last Meeting:

Motion by: Scott Counter, (Newbold FD), second by Bob Reimert, (Little Rice FD), to approve the minutes of the June 9, 2010 meeting. Motion Passed.

Old Business:

Dispatch Training: Dispatch training is scheduled for September 15th from 8:00am to 12:00pm in the Community Room of the Law Enforcement Center. Additional participants are needed to assist with the training. Chief Kinnally passed around a sign-up sheet and requested a minimum of six persons and a maximum of fifteen. Anyone interested in participating should contact Chief Kinnally.

Fire Department Training: Chief Kinnally developed a PowerPoint presentation for the fire departments. The presentation can be found on the Emergency Management web page under the MABAS link. CDs are available for departments that are unable to access the web. Departments may contact Chief Kinnally if they would like assistance presenting the training.

Addition training may be conducted to include radio drills similar to the one in Newbold.

Bank Account: A bank account has been established at Ripco Credit Union in Rhinelander. Treasurer Korten Hof read the following report:

Treasurer's Report

Date	Check	Description	Amount	Balance
07/08/10		Beginning Balance	\$250.00	\$250.00
07/08/10		Savings Account Transfer	\$5.00	\$245.00
07/08/10		Costs of Checks	\$10.95	\$234.05

Dispatching: There was a discussion regarding dispatch procedures. Lt. Hess suggested training Dispatchers as suggested by MABAS Wisconsin. If changes need to be made the group should meet and adjust the procedures as needed.

Towns not signed up: Secretary Kortenhof read a list of Towns that passed the resolution, approved the agreement, the departments that submitted cards and provided electronic copies of the cards. There was a discussion regarding card updates and submissions.

Towns that have not adopted MABAS include: Monico, Hazelhurst and Woodboro. Suggestions were made to assign departments/individuals to work with the Towns/Departments not signed up. Chief Kinnally will talk with Chief Ryden from Hazelhurst, Scott Counter will talk with Kyle Johnson from Woodboro First Responders and possibly Pelican Fire Department or Pelican Lake Fire District can work with Monico Fire Department.

Timeline: There was a discussion regarding the current timeline and training that needs to be completed prior to implementing the system. The group established a start-up date of October 13th at 7:00pm. The group established October 1st as a deadline to submit Box Cards to Emergency Management this will allow time to put the books together for each Department.

Committee Reports: Chief Kinnally attended the MABAS Wisconsin Annual Meeting at Volk Field and reported on the following:

- Eleven new divisions joined MABAS Wisconsin
- Future IFERN Radio Grant opportunity
- Discussed the WSIC (Wisconsin Statewide Information Center) Program
- Narrow Band
- E-Sponder
- Knoxbox entry system

New Business:

Box Cards Turned into Ken K: There was continued discussion on Box Cards, card revisions, submissions and required signatures. Chief Kinnally explained that a card can be e-mailed to a department for authorization. A copy of the e-mail should be retained at the department requesting authorization. The e-mail may include a statement similar to “if we receive no response to this request by --- we assume the card is ok”. The e-mail will then serve as the authorization after the date mentioned.

Open Discussion:

Airport Exercise: There was a brief discussion on the airport exercise.

Constitution and Bylaws: The Constitution and Bylaws were update from the previous meeting and will be distributed through e-mail and posted on the Emergency Management web page.

Next Meeting:

The next meeting is scheduled for October 13th at 7:00pm at the Pelican Fire Department.

Future Agenda Items:

- Accountability System Training
- Radio procedures and drills

Adjourn:

Motion by: Doug Rehm, (Lake Tomahawk FD), second by Scott Counter, (Newbold FD), to adjourn. Motion Passed.

Approved Date _____ Signature _____