

**ONEIDA COUNTY
PLANNING AND ZONING**

Courthouse Building
P.O. Box 400
Rhineland, WI 54501-0400
Telephone (715) 369-6130
Fax (715) 369-6268

OBTAINING A NON-PLUMBING SANITATION SYSTEM (PRIVY) PERMIT

If you are planning to construct a non-plumbing sanitation system on your property:

- State law requires you to have a Soil Test conducted by a State Certified Tester (pit privies only);
- Oneida County requires you to obtain a County Sanitary Permit for a non-plumbing sanitation system;

The Soil Tester must fill out a form SBD-8330. A horizontal and vertical benchmark must be established. One pit must be dug in the area where the non-plumbing sanitary system is to be located and a complete soil profile must be given for this bore hole including estimating the high ground water level.

The non-plumbing sanitary system installation agreement must be signed and notarized and recorded in the Register of Deeds Office. The fee for recording the non-plumbing sanitary system installation agreement form is \$30.00. Checks are to be made payable to the Oneida County Register of Deeds. This form is to be taken to or mailed directly to the Register of Deeds, Oneida County Courthouse, PO Box 400, Rhineland, WI 54501-0400. Be sure to have the correct legal description on this form.

The County Sanitary Permit application and the Plan View forms must be filled out and signed by the property owner. The fee for a non-plumbing sanitary system is \$200.00. Checks are to be made payable to Oneida County Planning & Zoning.

REMEMBER

1. Use the correct legal description.
2. Complete forms and submit the correct fee.
3. Record the Non-Plumbing Sanitary System Installation Agreement in the Register of Deeds Office.
4. State law prohibits starting construction until you have a Sanitary Permit.
5. The non-plumbing sanitary system must be sited over the boring done by the Certified Soil Tester, C.S.T.M.
6. Questions? Call (715)369-6130