

# FORESTER 1

Oneida County Forestry, Land, and Recreation Department

Applications are being accepted for the full time, permanent position of Forester 1 with the Oneida County Forestry, Land, and Recreation Department.

**JOB DUTIES:** Assist with the preparation and administration of all phases of timber sales on County forest lands including field administration of logging jobs, compliance to SFI & FSC forest certification guidelines, planning and development of various forest and recreation based projects/programs. Assist with the administration of motorized trail programs (i.e. snowmobile & ATV/UTV). Assist with the maintenance and development of forest and recreational-based infrastructure through the operation of heavy equipment and power tools. Other field and office work as assigned by the Oneida County Forest Director.

**QUALIFICATIONS:** Bachelor's degree in Forest Management or a related field from a Society of American Foresters accredited University or College, with a minimum of 6 months field forestry experience or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Knowledge of silvicultural practices and related forest recreational programs and parks management. Ability to interpret aerial photos and topographic maps. Experience with land surveying methods and GPS software/hardware preferred. Proficient in the use of ESRI ARCMAP 10.x. Applicant must be highly self-motivated and able to successfully work with other agencies and the public. Applicant must possess a valid Class D Wisconsin Driver's License (or equivalent). Applicant will be required to obtain a Class A CDL (Commercial Driver's License) and Certified Public Pesticide Applicator's license within 2 years of employment. Experience with the operation of heavy equipment (farm tractor, loader/backhoe, dump truck) and small engine power hand tools (chainsaw, weed trimmers, pole saws, etc.) is preferred but not required. Applicant must be willing and capable of working outdoors for long periods of time in inclement weather. Applicant must possess the ability to move about over rough terrain for long distances, bend, twist, pull, climb, and routinely lift 50lbs or more.

**Approximate breakdown of Forester 1 position duties:**

50% Forestry Management/Timber Sale Establishment.

40% Recreation Management/Recreational Trail Programs.

10% Heavy Equipment/Small Engine Power Tool Operation.

**SALARY:** Salary range of \$35,695 to \$40,794 annually based on previous education and experience plus a comprehensive benefit package.

**Work Schedule:** Normal work schedule (Monday-Friday, 8:00AM-4:30PM, 37.5 Hrs/Week).

**Application:** Complete job description and required Oneida County application is available at the Northern Advantage Job Service Office at 51A N. Brown St., Rhinelander, WI 54501 (715) 365-1500 or at [www.oneida.wi.gov](http://www.oneida.wi.gov). Completed application is due at the Job Service Office by 4:30 p.m., Thursday, April 13, 2017.

**Employment Dates:** Full time permanent position. Projected employment start date June 1, 2017.

**AN EQUAL OPPORTUNITY EMPLOYER**

## Oneida County Job Description

**Job Title:** Forester 1  
**Class Title:** Forester 1  
**Department:** Forestry  
**Reports To:** County Forest Director  
**FLSA Status:** Exempt-Prof.  
**Prepared By:** John Bilogan  
**Prepared Date:** February 2017  
**Approved By:** Lisa Charbarneau  
**Approved Date:** February 2017  
**Reviewed Date:** \_\_\_\_\_

**SUMMARY** Under the supervision of the Forest Director, this position assists with the management of the county's timber resources and motorized recreational trail programs which include, but is not limited to, timber sale establishment, timber reconnaissance, timber sale administration, snowmobile and all-terrain vehicle (ATV)/utility terrain vehicle (UTV) trails.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** Assists with all aspects of the county forest timber management program including: Performs timber stand reconnaissance to determine current stand conditions; makes determinations of type of management required for each stand; determines sale boundaries in office using various maps and air photos; locates sale boundaries in the field and marks boundaries appropriately, including private land boundaries using existing survey data; captures sale boundaries in the field using hand-held GPS units; transfer captured boundary data to ArcMap 10.x geodatabase; marks timber designated for harvest; performs field cruise of stands using common field forestry tools to determine sale volumes and post-harvest conditions; creates timber sale maps using ArcMap 10.x; performs Endangered Species (NHI) and Archaeological/Historical checks; prepares all associated timber sale paperwork for submittal to Forest Director, Assistant Forest Director and DNR; updates all stand data and boundaries in WISFIRS; develops post-harvest regeneration plans. Assists with the administration of active timber sales through field visits to assess harvest progress, insure adherence to all harvest regulations, contract requirements and SFI/FSC certification requirements; scales cut forest products as needed. Assists with the implementation of cultural activities such as planting, scarification, seeding, and invasive species control.

Assists with the management of Oneida County's motorized recreational trail programs (i.e. snowmobile and ATV/UTV trails). Performs motorized trail inspections. Drafts motorized trail inspection reports and prepares miscellaneous trail paperwork. Monitors motorized trail land use agreements. Records trail locations in the field through the use of hand-held GPS units, uses captured trail location data to develop and update motorized trail maps through the use of Arcmap 10.X geodatabase. Attends various meetings involving motorized trail programs. Works with motorized trail maintenance contractors/clubs to resolve motorized trail issues.

Assist with the maintenance and development of forest and recreational-based infrastructure through the operation of heavy equipment (farm tractor, loader/backhoe, dump truck) and small engine power hand tools (chainsaw, weed trimmers, pole saws, etc.) and power tools.

Miscellaneous items include assisting the public with questions, prescribed burns on county land, computer operations, and map projects.

Attends training courses for, but not limited to, DNR/County issues, SFI/FSC certification, invasive species, BMP's, stormwater/waterway permitting, wildlife, biomass harvesting and insects and disease.

Any other duties as assigned.

**SUPERVISORY RESPONSIBILITIES** Can assign tasks to Accounting Technician and Forest Technician.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be knowledgeable of survey methods. This position also requires the ability to work independently, with little supervision. Must have computer skills relating to GIS/GPS/ArcMap and Microsoft Office software.

Must be able to work with many different types of groups including, but not limited to, logging contractors, recreational clubs, DNR, county departments, DNR wardens, sheriff's department and the general public.

**EDUCATION and/or EXPERIENCE** Bachelor's degree in Forest Management or a related field from a Society of American Foresters accredited University or College, with a minimum of 6 months' field forestry experience or any combination of education and experience that provides equivalent knowledge, skills, and abilities.

**LANGUAGE SKILLS** Must possess good verbal and written communication skills. **MATHEMATICAL**

**SKILLS** Must have good mathematical skills.

**REASONING ABILITY** Must possess the ability to evaluate situations and make good independent decisions.

**CERTIFICATES, LICENSES, REGISTRATIONS** Must have a valid Wisconsin Driver's license, and obtain a Class A CDL, and Certified Public Pesticide Applicators license within the first 2 years of employment.

**SPECIAL DEMANDS**

Some job duties may require scheduled work to be undertaken at night, on weekends, and/or on Holidays. Must be able to operate a chain saw, All Terrain Vehicle and four-wheel drive pickup trucks.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Ability to move about and work in the woods which may include, but is not limited to climbing, bending, twisting and walking long distances over uneven terrain.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. The nature of this position requires a great deal of the work to be performed outdoors. The conditions of the outdoor work environment may be extreme. Work is frequently required to take place in snow, rain, sun, wet ground, uneven terrain and, with large temperature fluctuations and many