

**MABAS WISCONSIN**  
**Mutual Aid Box Alarm System**  
**Division 114**  
*Sewing Oneida County, Wisconsin*

**MABAS Communication Drill:**

A MABAS Communication Drill was conducted prior to the MABAS meeting. Participants included dispatch staff and MABAS members traveling to the meeting.

**Meeting Minutes 04-13-16, Cassian Fire Department**

**Departments Present:**

Cassian Fire Department	Crescent Fire Department
Lake Tomahawk Fire Department	Little Rice Fire Department
Newbold Fire Department	Nokomis Fire Department
Pine Lake Fire Department	Sugar Camp Fire Department
Three Lakes Fire Department	Woodruff Fire Department
Dispatch	Emergency Management

**Additional Attendees:**

Tomahawk Fire Department.

**Approve Meeting Minutes:**

Motion by: Doug Rehm (Lake Tomahawk FD), second by Scot Pockat (Little Rice FD) to approve the February 10, 2016 MABAS Division 114 Meeting Minutes. Motion Passed.

**Treasurer's Report:**

Date	Check	Description	Amount	Balance
02/10/16		Beginning Balance		\$107.42
04/13/16		Ending Balance		\$107.42

Motion by: Doug Rehm (Lake Tomahawk FD), second by Dave Kirby (Three Lakes FD) to approve the MABAS Division 114 Treasurer's Report. Motion Passed.

**OLD BUSINESS:**

**Radio Drill:**

Radio drill involved a MABAS Card from Cassian Fire Department. There was discussion regarding the third alarm and notification of Regional MABAS Coordinator. Dispatch paged an engine by mistake in place of a Tender but overall dispatch did a good job.

**Card Updates:**

Chief Kinnally went over the status of the card and advised the group that cards with issues has the issues identified in red. Departments should review the issues identified and update their cards. Steve Seifert will go through the cards and format them all the same. When cards are completed Ken Kortenhof will work with Steve Seifert to make a disk of the updated cards for distribution.

**Funding for the Division:**

There were discussions regarding dues and amending the Bylaws. To amend the Bylaws 2/3 of the membership must be present at the meeting. There was discussion regarding different ways to meet the 2/3 membership requirement to amend the Bylaws as a result the following motion was made:

Motion By: Steve Seifert (Newbold FD), second by Kyle Timmons (Woodruff FD) to recommend at a meeting consisting of 2/3 membership to Amend "*section 3.06 Amendment*" as follows: "*These Bylaws may be amended by 2/3 of the membership present at any meeting where a quorum is present and the amendment was discussed as an agenda item at the most recent previous meeting where a quorum was present*". Motion passed.

**COMMITTEE REPORTS:****MABAS Wisconsin Update:**

Chief Kinnally stated Wisconsin MABAS meets the second Thursday of each month. The 2016 Annual MABAS Conference is going to be held in Stevens Point in August. Informational flyers should be out in couple weeks.

**Training Committee:**

Chief Kinnally discussed the Self Study Course for Fire Departments on the Google Drive, some work still needs to be done to make it accessible.

Chief Kinnally will be presenting classes at the Wisconsin MABAS Conference and the MABAS / DNR Class at the State Fire Chiefs Conference for MABAS Wisconsin.

**Dispatch:**

Ken Kortenhof discussed the All-Call Page prior to the MABAS Meeting and made sure it was working correctly.

Ken Kortenhof stated the next Pager Test will be conducted from Vilas County and only needed Fire District ALPHA and Medic 12 to acknowledge.

Ken Kortenhof stated that there will be an opening in dispatch as one of the dispatchers had taken a deputy position on patrol. There was discussion on the hiring process and the use of CritiCall Software. If anyone knows of a good candidate to please have them apply.

Ken Kortenhof explained Sherri Congleton was not at the meeting because Sara Geiszler the dispatch sergeant received the Telecommunicator of the Year Award.

**NEW BUSINESS:**

**MABAS CALLS:**

No calls were discussed.

**MABAS Card Tips:**

Chief Kinnally discussed Inter-Divisional Response Procedures which included:

- Review of an Inter-Divisional Card
- Different levels of State Certification needed to respond
- Mustering Points and activities: Vehicle Checks, Fuel, Food, Accountability (Cell Phone Numbers)

**Open Discussion:**

Chief Gehrig stated the Oneida County Fire Chief's and Emergency Services Committee will be conducting elections and are looking for nominations for President, Vice President and Secretary. If anyone is interested, please e-mail Ken Kortenhof at: [kkortenhof@co.oneida.wi.us](mailto:kkortenhof@co.oneida.wi.us)

**Next Meeting:**

The next meeting is scheduled for Wednesday, June 8th, 2016, 6:30pm at the Crescent Fire Department.

**Future Agenda Items:**

**Adjourn:**

Motion by: Mike Steckbauer (Cassian FD), second by Kyle Timmons (Woodruff FD) to adjourn. Motion Passed

Approved Date \_\_\_\_\_ Signature \_\_\_\_\_