

# **ONEIDA COUNTY LAND INFORMATION OFFICE 2013 ANNUAL REPORT**

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Photo of Willow Reservoir Provided by: Randy Boehlert

## **LAND RECORDS COMMITTEE**

*Denny Thompson, Chair  
Greg Oettinger  
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Mike Timmons  
Sonny Paszak*

## **LAND INFORMATION STAFF**

*Michael Romportl, Director  
Art Hilgendorf, GIS Analyst  
Randy Boehlert, Parcel Mapping/GIS Technician  
Lynn Freimuth, Real Property Lister/Address Tech  
Scott Ridderbusch, Assistant Real Property Lister  
Lynn Houle, Property Description Technician  
Judy Beyer, Land Information Aide*

## 2013 LAND INFORMATION OFFICE ANNUAL REPORT

The County's Geographic Information System (GIS) is maturing and we continue to see an increased public usage of information, particularly through the County Website. The Land Information staff does an outstanding job in advancing our land records modernization, maintaining accurate tax and land information and assisting users of our data. Our Department appreciates the excellent cooperation we receive from the ITS, Register of Deeds, Sheriff, Treasurer, Planning and Zoning, Forestry, Land Conservation, Special taxing districts ie lake etc, and others in being able to implement a highly integrated land records system.

In 2013 the Office started the countywide LiDAR elevation project which will be a huge benefit to all users of land records needing contours or elevations. The office continues to work with other departments, municipalities, the public and contractors in providing mapping products and digital data. The public continues to benefit from the land records information on the County Website and we have received many compliments from the public on the ease of use, its availability to the general public, and the amount of data that is available. The parcel map data is one of the most useful data sets that we use together with other data sets to perform various analyses allowing us to respond to inquiries more efficiently.

The primary responsibilities of the office include:

- 1) Review deed transactions to update the real property listing ownership and related data.
- 2) Coordinate the assessment process for the assessor's workbook and rolls.
- 3) Process statement of taxes and tax bills.
- 4) Administer, maintain and create digital parcel mapping data.
- 5) Administer the addressing and road naming ordinance and maintain the 911 Master Street Address Guide in cooperation with Sheriff Department.
- 6) Maintains the 911 Dispatch map and data.
- 7) File land surveys and related maps.
- 8) Administer the US Public Land Survey Remonumentation program and land survey contracts.
- 9) Assist landowners, general public and departments in the use and search of land records and assessment data.
- 10) Develop and maintain the county's geographic land information data sets and participate in the Wisconsin Land Information Program.
- 11) Administer the sale of tax delinquent properties and other county real estate transactions.

Some of the major projects/tasks the office has been involved with in 2013 are noted below.

- 1) Processed 112 Certified Survey Maps (CSM), 7 Subdivision/Condo Plats and 3,923 documents to update land ownership for real property listing. These documents resulted in changes to 6,500 tax parcel numbers, created 178 splits of property and 834 attachments. The corresponding parcel maps were updated.
- 2) Updated real property listing to include owner name, address, abbreviated descriptions, and assignment of parcel numbers. Electronically produced or printed workbooks for all assessors; electronically upload assessment data and created validity checks. Printed assessment rolls and assessment notices for open book and board of reviews. Input manufacturing assessed value from State for personal property, real estate, special charges and created electronic files of statement of assessment for Towns. Receive tax rates to compute tax statements and tax rolls. Processed and printed 51,289 real estate bills and 2,581 personal property bills for the 2013 tax year.
- 3) Assigned/changed 182 addresses and added 1 newly named road to our system. We still find inconsistencies in road naming and addressing and are making corrections as needed. We have established a very positive working relationship with the Sheriff, Towns, utilities, post office and others involved in the addressing process. We provided information as needed to Towns who were replacing old address signs.
- 4) Received data from land surveyors using global positioning system (GPS) surveying to geodetically position and locate 77 public land survey corners. In addition, 100 section, ¼ and meander corners were remonumented by surveyors meeting Administrative Code Requirements. Each spring we work with the Towns to preserve public land survey corners in advance of road construction. The office also received 296 survey maps from private surveyors to be placed on file as required by Wisconsin Statute.

- 5) Mapped new split parcels, researched gaps, overlaps and problem areas. Updated areas where more accurate and current survey data and GPS control have been acquired.
- 6) Updated countywide zoning maps and assisted Planning & Zoning with special GIS mapping requests. Assisted with the publication of the digital flood plain data on the County base map and provided a link to the panels and added point access to LOMAs. Developed the Pelican Lake sanitary and holding tank data and map and tied all sanitary permits to the parcels. Assisted with mapping the non-metallic mining GIS inventory database. Provided assistance to P&Z for land division issues.
- 7) Assisted the Sheriff's Department with the maintenance of the master street address guide and continue to provide assistance to the department with mapping and operational issues related to the NewWorld 911 CAD system. Our County is fortunate to have a cooperative Sheriffs Department who values shared and integrated data to reduce duplicate efforts.
- 8) Updated various map layers in our geographic information system (GIS) that included roads, city limits/annexations, public land survey corners and GPS locations, school districts, identified known public accesses to lakes, and updated the Internet land records web site for GIS data. We now have GIS data layers for public and private named roads, hydrology, parcels, miscellaneous trails, building centroids, zoning, soils, DNR wetland inventory, addresses, flood plain, municipal Township boundaries, GPS control, police – fire – ambulance zones, school districts, digital orthophotography and others in development.
- 9) Provided several Towns with GIS data and maps for various needs such as land use planning, addressing, zoning, re-districting, voter registration and recreational planning.
- 10) Maintained the GIS data sets for our Internet Land Records Site housed internally and our Static Map Site which is housed with the North Central Wis Regional Planning Commission. The website allows public access to survey maps and many of our other maps in simple to use .pdf formats. Our mapping Internet sites has proved to be a huge benefit to county/state/federal agencies, the public, realtors, surveyors, engineers, title companies, appraisers, accountants and many others. This has saved time and money for many of the people that rely on access to this data 24/7 and we continue to receive several compliments from the public on the availability and easy use of the system.
- 11) Facilitated the sale of 6 tax delinquent properties totaling \$160,317.00 and excess right of way strips totaling \$9,854.25.
- 12) Developed and designed the database and collection method for terrestrial invasive species using GPS and to map sites along county roads for the Land Conservation Department. Also provided mapping assistance to the aquatic invasive species program.
- 13) Assisted Forestry Department and Snowmobile Clubs with updating the route locations and referenced them to landowners and use agreements. Developed the database and maps for the new trail Intersection Identification System implemented by the Snowmobile Clubs to aid in locating snowmobilers in emergency situations.
- 14) Surveyed points needed to verify the LiDAR elevation data and administered contracts for the countywide production of the data.
- 15) Worked with Building & Grounds in the space needs, building layout and designs and parking lot.

In 2013 we welcomed new Register of Deeds Kyle Franson who is doing an excellent job and continues to cooperate with the department on many issues that benefit all users of our land records.

The Land Information Office thanks the Land Records Committee and the County Board for their continued support of land records modernization in Oneida County, and we specifically thank you for your support of allowing us to put land records on the Internet for the public to use 24/7. The business community and the public have also commented to us on how County Board support of investing in good land records and being able to access our land records on the Internet, has saved them time and money in their land related activities.

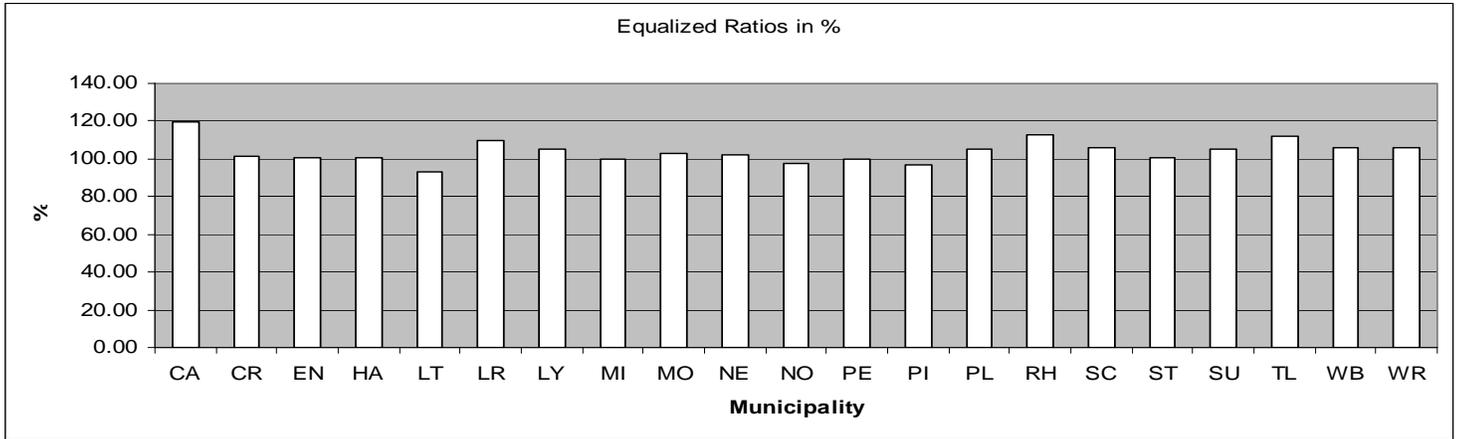
Respectfully submitted: Michael J Romportl, Land Information Director

### 2013 REAL PROPERTY LISTING SUMMARY

Difference between tax bills and total parcels is a result of tax exempt parcels, reference plate parcels or combined tax bills

Municipality	Abrev	Equalized Ratios in %	Total Real Estate Bills	Total Real Estate Parcels	Equalized Value	Personal Property Bills
Cassian	CA	119.43	2500	2816	238,712,500	48
Crescent	CR	101.14	1918	2120	248,300,800	48
Enterprise	EN	100.38	849	1410	96,007,400	40
Hazelhurst	HA	100.96	2201	2338	333,881,700	71
LakeTomahawk	LT	93.31	1667	2242	229,090,300	60
Little Rice	LR	109.38	958	1778	68,471,400	96
Lynne	LY	105.48	508	1486	32,932,900	18
Minocqua	MI	99.57	9640	10756	1,466,425,500	622
Monico	MO	102.62	1239	1297	27,410,700	26
Newbold	NE	102.07	3637	4672	503,402,300	91
Nokomis	NO	97.63	1944	2272	215,594,800	47
Pelican	PE	99.55	2938	3291	308,090,500	153
Piehl	PI	96.58	608	711	16,972,200	13
Pine Lake	PL	105.11	2461	2643	282,912,200	76
Rhineland	RH	112.72	3567	4064	547,935,300	525
Schoepke	SC	105.74	1344	1469	126,044,300	35
Stella	ST	100.39	1079	1164	85,962,200	53
Sugar Camp	SU	105.18	2952	3504	372,600,500	116
Three Lakes	TL	111.71	5434	6278	932,482,400	203
Woodboro	WB	105.60	1209	1564	165,325,500	20
Woodruff	WR	106.16	2636	3238	334,909,000	220
<b>Total</b>			<b>51289</b>	<b>61113</b>	<b>6,633,464,400</b>	<b>2581</b>

Difference between tax bills and total parcels is a result of tax exempt parcels, reference plate parcels or combined tax bills



### 2013 SUMMARY OF ACTIVITIES

Year	New CSM's	New Plats - Condos	Deeds Reviewed	Tax Parcels Changed	Split Parcels	Attached Parcels	New or changed Addresses	New Roads	GPS	PLS Remon	New Survey Maps
2010	115	11	3459	6817	346	655	353	6	73	37	379
2011	98	25	3464	6416	238	712	369	25	104	21	337
2012	122	19	3687	6258	270	822	276	10	49	35	289
2013	112	7	3923	6500	178	834	182	1	77	100	296

CSM = Certified Survey Map; GPS = Global Positioning System; PLS = Public Land Survey Corner